



PROPERTY WATER & SEWER APPLICATION

Utilities, Public Works
 53109A Hwy 779 Parkland County, AB T7Z 1R1
 T 780.968.8888
 F 780.968.3226
 E UtilityOperators@parklandcounty.com

Section 1: Proposed Water & Sewer Connection Information

Plan		Block	Lot	Subdivision		
Meridian <input type="checkbox"/> W4 <input type="checkbox"/> W5	Range	Township	Section	Quarter Section <input type="checkbox"/> PT <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE		Municipal Address (if applicable)

Section 2: Applicant/Landowner Information

Applicant Name: _____ Mailing Address: _____ City, Prov: _____ Postal Code: _____ Ph: _____ Cell: _____ Email: _____	Registered Owner Name(s): _____ <i>(if different from applicant)</i> Mailing Address: _____ City, Prov: _____ Postal Code: _____ Ph: _____ Cell: _____ Email: _____
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Section 3: Reason for service line Upgrade or New connection

New Connection Existing Connection

Section 4: Applicant/Landowner Authorization

I hereby make application to connect to Parkland County Water and/ or sewer line(s) accordance with the attached plan, current Parkland County Engineering Design Standards, and at the location shown on the sketch on the reverse of this form.

Date of Application _____ Signature of Applicant _____

Proof of Consent (Registered Owner) _____
Signature of Registered Owner (if different from applicant)

Section 5: FEES and SECURITIES

PAYMENT INFORMATION (Collect Fee + Refundable Deposit)		Application Fee Receipt # _____
Application Fees		
<input type="checkbox"/> Application Fee	\$200	
Refundable Security Deposits		
<input type="checkbox"/> Residential connection in Gravel or in Ditch	\$2,500.00	Letter of Credit reference # _____
<input type="checkbox"/> Residential connection in Paved Roadways	\$5,000.00	
<input type="checkbox"/> Commercial and Industrial connections	\$10,000.00	

* Refundable Security Deposits must be paid by irrevocable Letter of Credit or certified check or bank draft to Parkland County

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information may be directed to the Freedom of Information & Protection of Privacy (FOIP) Coordinator, Parkland County, 53109A HWY 779, Parkland County, Alberta T7Z 1R1 (780-968-3229).

Notes:

1. This application includes two inspections - 1. At the time of service connection install and 2. One year after Backfilling including site grading, landscape or road surface restoration is completed. The second inspection is Final Acceptance (F.A.C) inspection. If additional inspections are required, additional fees will be incurred. NOTE: In order for a site visit to occur, the connection must be visible to inspect.
2. A refundable deposit must accompany the application and will be returned to the applicant following satisfactory backfilling inspection or if the application is rejected. A larger deposit may be required where special circumstances exist.
3. Parkland County may wave the refundable security deposit depending on the development type.
4. Construction of a Service line shall meet or exceed the current Parkland County Engineering Design Standards.
5. In case of a service line upgrade, the old service line must be removed or capped at owner's expense.
6. The approved Property Water & Sewer application is valid for one (1) year from the date outlined in the Notice to Proceed letter. The application will be canceled if the construction not started by this date. Applicant will be required to submit a new application, complete with a new Property Water & Sewer application fee if they wish to proceed after the one year period has elapsed and application canceled.
7. Applicant to notify Parkland County's Public Works Department at the time of service connection install and prior to one year end term for F.A.C. inspection of a backfill including surface restoration.
8. Applicant to contact Alberta One Call and locate all utilities prior to construction 1-800-242-3447.
9. As per Parkland County 2022 Waterworks Bylaw there is a \$1,000 fine for backfilling before service connection inspection or contractor may reopen the excavation for inspection.
10. Applicant/owner shall make all the efforts to not interfere with another customer's service connection/water services at the time of service connection install. There is a fine of \$1,000 for interfering with another customer's service connection as per Parkland County 2022 Waterworks Bylaw.
11. For other Bylaw related fines & charges, please review the Parkland County 2022 Waterworks Bylaw and 2020 Wastewater Bylaw.

The Sketch Plan should indicate the following:

- Location of proposed Tie-in connection, dimensioned from the closest property corner
- Boundaries of the land parcel including dimensions
- All roads adjacent to the parcel labeled
- Location of any existing connections (residential, commercial or industrial)
- North arrow for orientation
- Size and type of material used for a connection

Please indicate proposed location by placing flagged stakes at both sides of the intended construction.

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