



## General Claim - Application

Legislative Services - Parkland County  
53109A Highway 779  
Parkland County, AB T7Z 1R1  
P 780-968-3234  
F 780-968-8328  
[claiminquiries@parklandcounty.com](mailto:claiminquiries@parklandcounty.com)

**\*To be completed by a party claiming the County is responsible for damages to their property or person.\* Claims may be submitted by fax, email, mail or in person.**

Name of person(s) involved: \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address (optional): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Incident Location: \_\_\_\_\_ Incident Date & Time: \_\_\_\_\_

Description of damaged property/injury:

Indicate **cause** of damage/injury:

To whom was the incident/damage first reported?

When was the incident/damage first reported?

Why do you feel Parkland County is responsible and what would you like the County to do?

Amount of Claim (Please attach 2 estimates for repair and any applicable photos)

### CERTIFICATION OF CLAIMANT:

I certify that I am the owner/occupier of the property damaged, that the foregoing is a correct and accurate statement as to the damages incurred and that I have insurance of any type under which such damage may be recoverable.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Collection and use of personal information:** Personal information provided is collected in accordance with Section 4(c) of the Alberta Protection of Privacy Act (POPA) and will be protected under Part 1 of that Act. This information will be used to process your claim. Should you require further information about collection, use and disclosure of personal information, please contact: Parkland County's Legal Services Coordinator, 53109A HWY 779, Parkland County, Alberta, T7Z 1R1, and 780-968-3229.