



COUNCIL POLICY C-PD19

Plan Cancellation and Consolidation

Prepared By:	Planning and Development Services	Council Approval Date:	January 11, 2011
Effective Date:	January 11, 2011	Council Resolution No.:	06-11
References:	Procedures C-PD19-P1 <i>Municipal Government Act</i> <i>Land Titles Act</i>	Previous Revision Date:	November 26, 2002 (Policy PD-019)
Function:	Planning and Development Services	LAS Review Date:	October 31, 2014

PURPOSE

The purpose of this policy is to formalize the process to be utilized by Council when dealing with a request for plan cancellation or consolidation.

POLICY STATEMENT

Council may consider, pursuant to Section 658 of the *Municipal Government Act*, requests by the landowner(s) to cancel or consolidate their certificates of title, taking into account the recommendations of Parkland County's Subdivision Authority.

DEFINITIONS

1. "Act" means the *Municipal Government Act* being the Revised Statutes of Alberta, 2000, Chapter M-26.1, and amendments thereto.
2. "May" means discretionary compliance or a choice in applying policy.
3. "Shall" means mandatory compliance.

SCOPE

This policy applies to any requests received by Council for a proposed plan cancellation or consolidation, as described under Section 658 of the *Act*. The most common examples of this are:

1. cancellation of all or part of the plan to allow the land to revert to its previous status, or
2. cancellation of part of the plan to permit consolidation of two or more lots or blocks.

MANAGEMENT RESPONSIBILITIES

The Manager of Planning and Development Services is responsible for the development, implementation, monitoring, and evaluation of this policy.

STANDARDS

1. Council shall not render a decision on a plan cancellation or consolidation request unless the request is accompanied by a recommendation from the County's Subdivision Authority.

2. Application requirements of a Plan Cancellation or Consolidation request are to be adhered to as provided in Plan Cancellation and Consolidation Procedures C-PD19-P1.
3. In order to offset the administrative costs of processing Plan Cancellation and Consolidation requests, a fee shall be charged in accordance with fees as set out in the Fees and Charges Schedule approved by Council as part of the Capital and Operating Budget. Fees for Plan Cancellation and Consolidation requests shall be reviewed annually to reflect current trends in costs.