



# POLICY

Department <b>Recreation and Parks</b>	Policy No. <b>RP 016</b>	Page <b>1 of 1</b>
Policy Title <b>COMMUNITY ASSOCIATION RECOGNITION CRITERIA/ELIGIBILITY POLICY FOR GRANTS</b>		

Council Resolution No. <b>43-06</b> Date: <b>February 14, 2006</b>	GMCS	CC	Cross Reference	Effective <b>February 14, 2006</b>
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## PURPOSE

Community Associations within Parkland County may apply to be recognized by the County as an “eligible group” for grant programs and other community services available through the County.

## POLICY

1. Organizations must be located within the corporate boundaries of Parkland County.
2. Organizations must be a registered non-profit organization registered under the Societies Act and in good standing for a minimum of one year.
3. Organizations must provide a community hall or outdoor recreation / leisure oriented service facility as specified in Policy RP 005 including: outdoor rinks, soccer pitches, ball diamonds, horse rings, playgrounds; or provide cultural activities specified in Policy RP 003, including: visual arts, performing arts, films, literary arts, heritage / historical arts, and environmental acts.
4. Organizations must have demonstrated support from their community, and represent a geographical area based on service(s) provided by the organization, area population density and facilities maintained.

## PROCEDURES

1. Each organization must submit a written request, specifying the purpose of the application for Community Association recognition / funding eligibility from the County, and have the following information attached:
  - Written confirmation of Societies Act registration in good standing
  - Mission/vision statement, and organization policies and bylaws
  - Audited financial statement
  - Operating and capital plan with projected expenditures and revenues, and revenue sources
  - List of executive / board of directors, including telephone numbers and mailing addresses.
2. Parkland County Administration will decide on each request on an individual basis to ensure that it meets the guidelines of the policy.
3. Administration decisions on applications for Community Association eligibility may be appealed to Council by serving written notice, including reasons, within 21 days of the decision.
4. Upon eligibility approval, Community Associations may apply for grant programs and / or other County services.