



APPROACH APPLICATION

LAND DEVELOPMENT ENGINEERING
 53109A Hwy 779 Parkland County, AB T7Z 1R1
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Section 1: Proposed Approach Information					
Plan:	Block:	Lot:	Subdivision:	Existing Application#: (See note 14 on page 2)	
<input type="checkbox"/> W4 <input type="checkbox"/> W5 (select one)	Range:	Township:	Section:	Quarter Section: <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE (select one)	Municipal Address (if applicable):

Section 2: Applicant/Landowner Information	
Applicant Name: _____	Applicant Name: _____
Mailing Address: _____	Mailing Address: _____
City, Prov: _____ Postal Code: _____	City, Prov: _____ Postal Code: _____
Ph: _____ Cell: _____	Ph: _____ Cell: _____
Email: _____	Email: _____

Section 3: Reason for Approach Application

<input type="checkbox"/> New Approach <input type="checkbox"/> Modify Existing Approach <input type="checkbox"/> Temporary Approach <input type="checkbox"/> Access Permit

Section 4: Applicant and Landowner Authorization
I hereby authorize the construction and/or modification of the attached approach connecting to the parcel described above (Section 1) or the use of the existing approach and/or road right-of-way ditch to access the parcel described above (Section 1). I ensure this approach shall be constructed in accordance with the attached plan, including its location, and abide by all Parkland County Engineering Design Standards (latest version). I ensure all approaches or road right-of-ways used shall be in the same or better condition after being used than it was originally before use.

Date of Application _____ Signature of Applicant _____
Proof of Consent (Registered Owner) _____ _____ Signature of Registered Owner (if different from applicant)

Section 5: FOR PARKLAND COUNTY USE ONLY - Application Approval
Application No.: _____

Date Approved (yyyy-mm-dd) _____ Name of Parkland County Representative _____ Signature of Parkland County Representative _____
Special Provisions: _____

Final Inspection Accepted

Date Approved (yyyy-mm-dd) _____ Name of Parkland County Representative _____ Signature of Parkland County Representative _____

PAYMENT INFORMATION (Collect Fee + Refundable Deposit)	
Application Fees	
<input type="checkbox"/> Temporary Approach Application Fee	\$250.00 + GST
<input type="checkbox"/> New / Existing Approach Application Fee	\$400.00
<input type="checkbox"/> Additional Inspections	\$150.00 Per Inspection
<input type="checkbox"/> Appeal Fee (non-refundable)	\$500.00
Refundable Security Deposit	
<input type="checkbox"/> Residential and Field Approaches with Adjacent Gravel Roadways	\$2,500.00
<input type="checkbox"/> Residential and Field Approaches with Adjacent Paved Roadways	\$5,000.00
<input type="checkbox"/> Commercial Approaches	\$10,000.00
* Refundable Deposits must be paid by Certified Funds (cash, debit, certified cheque, bank draft, or letter of credit)	

Application Fee Receipt #:

Refundable Deposit Receipt #:

The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under the Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act. Questions regarding the collection and use of this information may be directed to the Freedom of Information & Protection of Privacy (FOIP) Coordinator, Parkland County, 53109A HWY 779, Parkland County, Alberta T7Z 1R1 (780-968-3229).

Notes:

1. Each parcel of land can have one residential approach for access as per Parkland County Council Policy C-EN10. The approach is subject to approval by the County and will be constructed by the owner at their own cost.
2. A non-refundable application fee must be submitted with this application.
3. This application includes two (2) inspections – original site visit and final approach inspection. If additional inspections are required, additional fees will be incurred. NOTE: In order for a site visit to occur, the approach must be free and clear of snow and ice (both the approach surface and culvert must be visible to inspect).
4. A refundable deposit must accompany the application and will be returned to the applicant following inspection and approval or if the application is rejected. A larger deposit may be required where special circumstances exist.
5. Approach construction shall meet or exceed the current Parkland County Engineering Design Standards (Engineering Design standard detail drawing 7.12) and comply with Parkland County Council Policy C-EN10.
6. All temporary accesses, or access permits (use of existing approaches(es) and/or use of road right-of-way (ditch)) for residential/commercial/industrial sites shall comply with Parkland County Council Policy AD-012-P for oil and gas development.
7. All approach removals shall be completed at the owners cost with the County right-of-way remediated to original or better condition by the removal date specified in the Special Provisions. Positive drainage within the ditch must be maintained.
8. All damage incurred within the road right-of-way during construction shall be remediated to original or better condition by the permit end date, specified in the Access Permit, at the owner's expense. Positive drainage within the ditch must be maintained.
9. The approved Approach Application is valid for one (1) year from the date outlined in the Notice to Proceed letter or Access Permit. Approaches not started by this date will receive a refund of the security deposit and the application will be cancelled. The Applicant will be required to submit a new application, complete with a new approach application fee if they wish to proceed after the one (1) year period has elapsed, and application cancelled.
10. Proposed or new approach locations shall be inspected prior to construction to verify proper spacing and safe sight lines.
11. Applicant to notify Parkland County's Land Development Engineering Department when approach is complete and ready for inspection.
12. Applicant to contact Alberta One Call and locate all utilities prior to construction 1-800-242-3447.
13. An address is to be assigned to new approaches, as required, pursuant to the Civic Addressing Bylaw No. 2015-30 following the final inspection and approval of the approach if part of a subdivision process.
14. Any development permit applications or subdivision application numbers that coincide or are associated with the proposed approach, as identified herein, shall be provided in the designated space under Section 1 above ("Existing Application #").

The Sketch Plan should indicate the following:

- Location of proposed approach, dimensioned from the closest property corner
- Boundaries of the land parcel including dimensions
- All drainage courses
- All roads adjacent to the parcel labeled
- Location of any existing approach(es) (residential, field, commercial or industrial) on both sides of the road
- North arrow for orientation

Please indicate proposed location by placing flagged stakes at both sides of the intended approach if on site meeting with Parkland County representative is not possible.

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