

## Coal Diamond Sports Park Tournament Terms and Conditions

All users of the Coal Diamond Sports Park (collectively the “Renter”) shall, without exception, comply with the following Terms and Conditions:

### Payment/Damage Deposit

1. The Renter shall pay the rental fees established in the Fees and Charges Bylaw for the current calendar year.
2. The County will issue an invoice to the Renter once the booking is approved.
3. The Renter shall pay all rental fees within 30-days of the invoice date or within 30 days of the booking, whichever is shorter. No tournament booking will be confirmed until the invoice is paid in full.
4. A \$500.00 damage deposit cheque must be provided at the time of payment.

### Cancellation

1. Cancellation by the Renter shall be made, in writing, thirty (30) days before the first day of the tournament to receive a full refund. In the event the cancellation is made without thirty (30) days written notice, no refund will be given.
2. Partial or full tournaments cancelled due to a rainout or other inclement weather as determined by the County, will be rescheduled at no additional cost. If rescheduling is not possible, a refund will be given for the cancelled portion of the tournament.
3. If a tournament booking is cancelled by the County, the Renter will be informed. The Renter shall be responsible for notifying tournament participants of the cancellation.
4. The County reserves the right to cancel any booking to any Renter that does not comply with the terms and conditions of the rental agreement. This may result in forfeiture of paid rental fees.

### Insurance and liability

1. All bookings at Coal Diamond Sports Park are required to provide a Certificate of Insurance (minimum \$5 million liability), naming Parkland County as an “additional insured” for the duration of the booking.
2. Proof of insurance to be received at least 14 days before the first day of the booking.
3. The Renter is fully responsible and liable for any damage to the facility during the period when occupied by the Renter.
4. The County is not responsible for any personal items or personal equipment that is damaged, missing, lost or stolen.

### Allocation of spaces

1. Ball diamonds and soccer fields shall be distributed in the following priority:

- County-based teams (51% County membership)
  - Teams from incorporated municipalities within the County
  - All other teams
2. Youth teams receive priority over adult teams.

### Concession Booth (temporary)/Food Handling

1. Parkland County does not provide any concession facilities or amenities on site.
2. The Renter, if preparing food at the Coal Diamond Sports Park, must comply with all provincial legislation and regulations for food preparation, handling, storage and sales.
3. The Renter must complete a Community Organization Function Notification from Environmental Public Health (EPH) with Alberta Health Services. Proof of approval from EPH must be submitted to the County at least 14 days before the first day of the tournament. Failure to do so will result in No Concession Booth allowed.

### Fields and diamonds

1. The County does not supply bases, pitching mounds, soccer nets, or flags, and it is the responsibility of the Renter to provide the required equipment.
2. The County will maintain fields and diamonds, including liming, dragging, and raking, as deemed necessary by the County and in accordance with the County's maintenance practices.
3. Extra lime and drag can be supplied upon request.

### Pre-tournament inspection

1. 5-10 days before the start of the tournament, the Renter will contact an authorized County employee to make arrangement for a walkthrough at Coal Diamond Sports Park. The walkthrough should occur 2-3 days before the start of the tournament.
2. During the walkthrough, the Renter will complete a Coal Diamond Sports Park Facility Rental Inspection checklist with the authorized County employee and obtain the facility keys.
3. The Renter agrees to return the facility in the same condition in which the facility was found at the time the booking commenced.

### Post-tournament inspection

1. On the last day of the tournament, the Renter agrees to return the facility keys to the after-hours deposit box located at the front of the County building (former village office or PCC).
2. An authorized County employee will conduct a post-tournament inspection of the facility.

### Damage Deposit

1. If any of the enumerated issues exist post-tournament (litter, damage, etc.), the County shall use the damage deposit to remedy and may bill the Renter any costs not covered by the damage deposit or thereafter limit use.
2. If no damage or loss has happened to the facility, and the area is left in a clean and tidy state, the damage deposit cheque will be returned to the Renter within ten (10) days of the rental.

## Camping

1. The Renter is fully responsible to ensure all campers are aware of the camping terms and conditions.
2. Overnight camping is permitted in the designated camping area only. Approval must be obtained from the County before the start of the tournament.
3. The camping area is non-serviced, has three fire pits, and holds approximately 15-20 holiday trailers.
4. Propane tanks are permitted.
5. Consumption of alcohol is permitted at campsite.
6. Fires are permitted in designated fire pits only. Fire pits are not to be moved or relocated. Fires must be small, supervised, and extinguished after each use.
  - a. Firewood is not supplied.
  - b. Do not burn wood pallets, painted wood, or wood with nails in fire pits.
7. Click before you Dig is required before any staking is done as utility lines run through the campsite.

## Closures

1. The County reserves the right to close the fields at any time if the field, weather conditions or other circumstances or conditions are deemed to be unsafe or unfit.
2. The County will make best efforts to post closures on its website by 3 p.m. on business days (excluding holidays and office closures). Renters receive closure information directly by signing up for emails at [www.parklandcounty.com/csp](http://www.parklandcounty.com/csp).
3. The Renter is required to sign-up to receive email alerts.

## General

1. Coal Diamond Sports Park is open from 6 a.m. to 11 p.m.
2. Pets (except service dogs) are not permitted at Coal Diamond Sports Park.
1. Alcohol consumption is not permitted at Coal Diamond Sports Park without the appropriate permissions from AGLC and the County.
3. Cannabis consumption in any public place – whether smoked, vaped, or otherwise - is not permitted.
4. The Renter shall not construct, erect, or attach any fixtures or decorations of any kind to any part of the facility without the prior written consent of the County.
5. All vehicles must park in designated areas and cannot park on roads, green spaces, or soccer fields. The perimeter of the parking lot and access roads must remain open for emergency vehicles. Vehicles parked outside designated areas may be ticketed or towed at the owner's expense.
6. Renter agrees to comply with Parkland County bylaws.
7. All concerns, safety or otherwise, should be reported to the County.