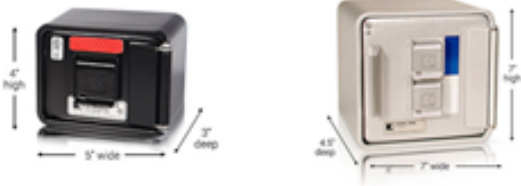


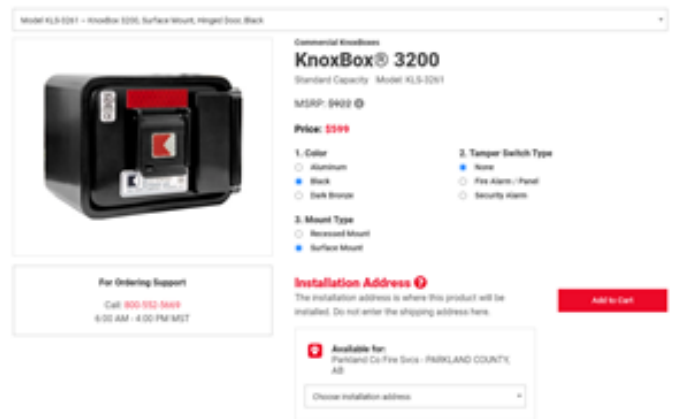
# Ordering a key lock box from Knox Box

To order, visit [www.knoxbox.com](http://www.knoxbox.com) and follow these instructions:

<p><b>Step 1</b></p> <ul style="list-style-type: none"><li>Click on BUY in the upper right of the screen.</li></ul>	<p>To view products available in your area, locate your local first responder department/agency.</p> <p>Your location ALBERTA</p> <p>Local fire department/agency Parkland Co Fire Svcs</p> <p><b>Search</b></p>
<p><b>Step 2</b></p> <ul style="list-style-type: none"><li>Select "Alberta"</li><li>Type "Parkland" into the search box.</li><li>Select "Parkland Co Fire Svcs"</li><li>Click Search</li></ul>	<p>Parkland Co Fire Svcs Parkland County, AB Commercial and Residential</p> <p><b>Select</b></p> <hr/> <p>Parkland Co Fire Svcs Parkland County, AB FDC Products ONLY</p> <p><b>Select</b></p>
<p><b>Step 3</b></p> <ul style="list-style-type: none"><li>For Lock Boxes<ul style="list-style-type: none"><li>Select option with "Commercial and Residential"</li></ul></li><li>For Fire Department Connection (FDC) Locking caps<ul style="list-style-type: none"><li>Select "FDC Products Only"</li></ul></li></ul>	<p><b>2 Products Available</b></p>  <p><b>KnoxBox® 3200</b> Standard Capacity ⓘ</p> <p><b>View</b></p> <p><b>KnoxVault® 4400</b> Maximum Capacity ⓘ</p> <p><b>View</b></p>

### Step 5

- Select Color, Options, and Mount Type
- Enter Installation Address
  - where the box will physically be installed, not shipping address
- Click "Add to Cart"



### Step 6

- Complete online purchase steps
- Once order is submitted, it will be reviewed and approved by Parkland County Fire Services before payment is accepted
  - Review is to ensure the appropriate lock box is ordered
- Once the eApproval is complete, you receive an email advising your order has been approved
- You must enter payment information to complete the order

### Step 7

- Upon receipt, install box as per manufacturer directions
- Once installed, [fireinspections@parklandcounty.com](mailto:fireinspections@parklandcounty.com) or call 780-968-8338 and request a Fire Inspector visit to complete final configuration and secure building keys inside the box.