

# Electrical Permit Application Form

Permit Type:  Owner  Contractor Estimated Project Completion Date: \_\_\_\_\_

Application Date (M/D/Y): \_\_\_\_\_ Building Permit Number: \_\_\_\_\_

**Mailing Address**  
Owner Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Alt Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Mailing Address**  
Contractor Name: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Alt Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Project Location:** PARKLAND COUNTY Municipal Address: \_\_\_\_\_  
Plan: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_  
Legal Subdivision: W of: \_\_\_\_\_ M Rg: \_\_\_\_\_ Twp: \_\_\_\_\_ ¼ Sect: \_\_\_\_\_ Part of: \_\_\_\_\_ Tax Roll #: \_\_\_\_\_  
Directions: \_\_\_\_\_

**Project Information:**  Commercial  Residential  Multi Family  Industrial  Institutional  
**Type of Work:**  New  Renovation  Relocation  Connection  Temp Service  Basement Development  Other  
**Service:** Amperes: \_\_\_\_\_ Voltage: \_\_\_\_\_ Phase: \_\_\_\_\_  Underground  Overhead  Including Energization  
**Description of Work:** \_\_\_\_\_  
**Project Value (Materials & Labour):** \_\_\_\_\_ **Total Developed Area (if applicable):** \_\_\_\_\_

**Permit Applicant Declaration:** The permit applicant certifies that this installation will be completed in accordance with the *Alberta Safety Codes Act and Regulations*. The permit applicant/owner acknowledges that as per Section 12(2) of the *Alberta Safety Codes Act*, Parkland County is not liable for any decision related to the system of inspections, examinations, evaluations and investigations including but not limited to a decision relating to their frequency and the manner in which they are carried out.

\_\_\_\_\_  
Master's Name (Please print)                      Master's Signature                      Homeowner's Signature (Homeowner permits only)

\_\_\_\_\_  
Master's Certification Number

**Permit Fee:** \$ \_\_\_\_\_ **\*SCC Levy:** \$ \_\_\_\_\_ (\*4% of permit fee with a minimum of \$4.50) **TOTAL FEE:** \$ \_\_\_\_\_  
Payment Method:  Visa  M/C  Debit  Cheque  Cash                      Receipt No. \_\_\_\_\_

**FOR INSPECTIONS please contact PARKLAND COUNTY at: Ph. 780-968-8472; Fax 780-968-3225  
or [inspections@parklandcounty.com](mailto:inspections@parklandcounty.com) - Allow 48 hours notice for inspection**

**For Office Use Only – Credit Card Authorization**

**PARKLAND COUNTY ACCEPTS VISA OR MASTERCARD ONLY**

**PAYMENT AMOUNT:** \_\_\_\_\_

**Card Holder:** \_\_\_\_\_

**Card #:** \_\_\_\_\_

**Expiry Date:** \_\_\_\_\_ **CSV #** (3 digit # on back of credit card) \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Please note that permits will not be processed until payment is received.**

**The application can be dropped off at our office, emailed to [safetycodes@parklandcounty.com](mailto:safetycodes@parklandcounty.com), mailed/couriered or via fax to 780-968-3225.**



**Photovoltaic Solar Panel Systems (PV system)  
Solar Electrical Permit Application Documents**  
(To be completed by Applicant)

**Contractor residential Installations**

- Master Electrician credentials.
- A single line diagram for installation.
- Equipment manufacturer specification data sheets.
- System information Data Sheet
  - 10 Kw and over require professional involvement (Engineered Stamped Drawings)

**Homeowner residential Installations**

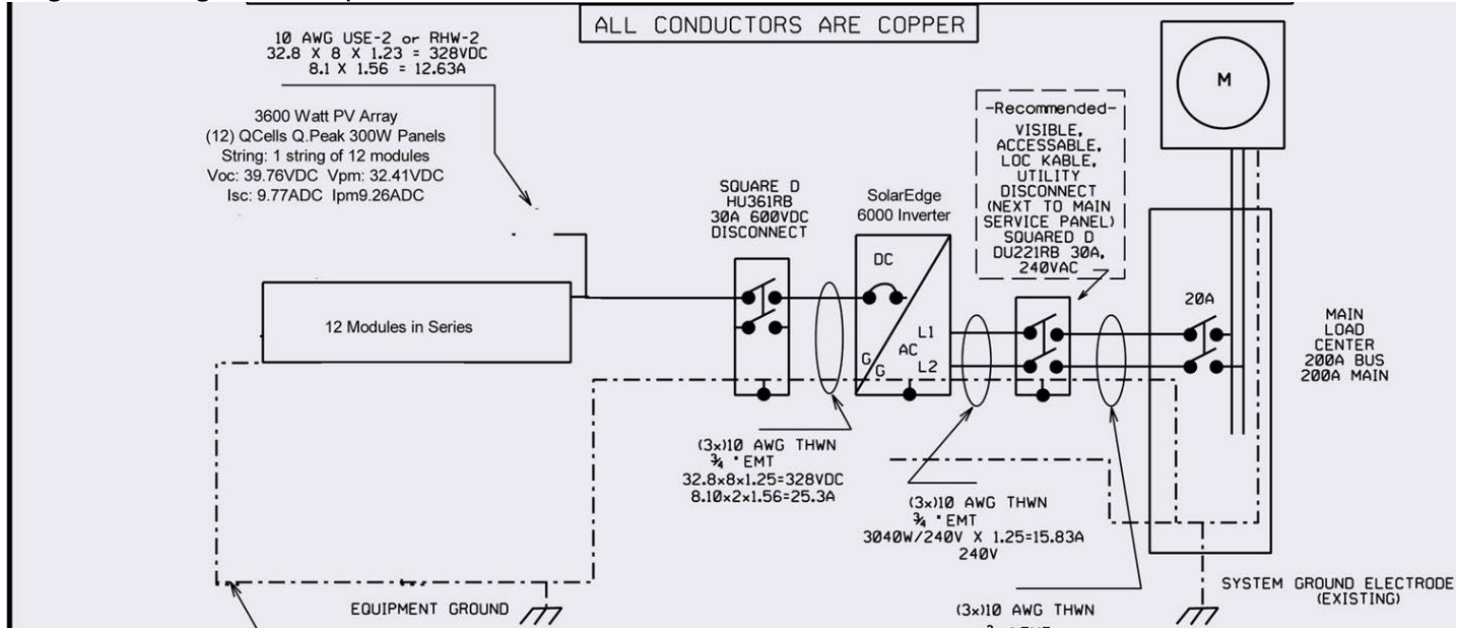
- A single line diagram for installation.
- Equipment manufacturer specification data sheets.
- System information Data Sheet
- 10 Kw and over Master Electrician credentials
- 10 Kw and over require professional involvement
- (Engineered Stamped Drawings)

**Commercial / Industrial Installations**

- Master Electrician credentials.
  - A single line diagram for installation.
  - Equipment manufacturer specification data sheets.
  - System information Data Sheet
  - Professional involvement (Engineered Stamped Drawings)
  - Building Permit
  - A2, B1 & B2 Signed Schedules for the Electrical Design
  - Engineer's Letter for the Additional Roof Load.
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- ✓ The mounting location may require Structural Engineering involvement at the discretion of the Safety Codes Officer.
  - ✓ Size, Type or Off-Grid system may require professional involvement at the discretion of the Safety Codes Officer.
  - ✓ Inaccessible elevated systems must provide pictures of the installation, after permit is issued.
  - ✓ Expansion of an existing system is required to meet the same requirements as a new system.



Single line Diagram Example



Equipment List Example

| Equipment List (All components) |      |       |
|---------------------------------|------|-------|
| Description                     | Make | Model |
| PV panel                        | ABC  | 123   |
| Combiner                        | BCA  | 456   |
| Inverter                        | CAB  | 789   |