

For your Development Permit Application to be deemed complete for acceptance and processing by Parkland County, the following Mandatory Items and any applicable Additional Items must be provided.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

SITE PLAN

Detailed Site Plan – Please provide a site plan that is clear, legible and includes all the information below (see attached example on next page or use the template provided).

A Site Plan should be drawn to scale, show the entire parcel and include the following information for it to be considered complete:

- Identify all legal property lines;
- location and dimensions of all existing buildings on the parcel including front, rear and side yard setbacks;
- location of proposed building(s) to be demolished/removed;
- identification of all abutting roads and existing and/or proposed access to the development;
- north arrow, scale, and date of drawing

BUILDING ELEVATIONS

Photographs of Building(s) – Please provide four clear photographs of each side of the building(s) to be demolished/removed. The photographs should be labeled north, east, south and west in accordance with the structures location on the parcel.

REASON FOR DEMOLITION / REMOVAL

Please provide your reason for demolition / removal (ex: building a new dwelling, fire or flood damage, sold structure, etc.)

SITE RECLAMATION

What are your plans for site restoration and land reclamation? (i.e. filling, grading and/or landscaping)

DEMOLITION PLAN (FOR STRUCTURES PROPOSED TO BE DEMOLISHED ON SITE)

When will the demolition take place?

Approximately how long will the demolition take?

How will the demolition be done? (ex: machinery, by hand)

How will the debris be disposed of? (ex: hauled to landfill)

Note: Hazardous materials and fire damaged materials must be disposed of at an appropriate facility.

How many truckloads of debris will there be?

REMOVAL PLAN (FOR STRUCTURES PROPOSED TO BE MOVED OFF / RELOCATED FROM SITE)

When will the building(s) be removed?

How will the building(s) be removed?

Will the building(s) be relocated to another property within Parkland County? (They will require development permits for their new location)

YES NO

COMMENTS (Optional)

Please use this room to provide any additional comments about your development.

ADVISEMENTS

- Please contact Public Works for Haul Agreement Requirements 780-968-8888.
- Building Permit Approval is required for demolition and removal of structures. Contact Parkland County Safety Codes at safetycodes@parklandcounty.com for permit requirements.