

CHECKLIST

Accessory Building, Detached Garage, Storage Shed, etc. (exceeding 108 sq. ft.) and DOES NOT include living quarters.

- Approved Development Permit (including approved Site Plan)
- Complete Building Permit Application Form (ensure to identify interior being finished, if applicable)
- Two sets of construction drawings or pre-manufactured package details (ensure drawings are large enough to be easily reviewed)

Drawings to be drawn to scale and include:

Foundation Plan

- Foundation type, depth, reinforcement and all related details.
- Engineering **is required** for the following:
 - * Concrete slab **greater than 592 sq. ft.** in size
 - * Concrete pile and grade beam systems
 - * Concrete piles
 - * Screw piles
 - * Concrete slab
 - * Preserved wood foundation
 - * Polycore foundation
- Engineering is **not required** for a frost wall foundation (min. 5 foot depth)

Floor Plan

- Dimensions & purpose of all rooms, if applicable (ie: bathroom, office, etc.).
- Sizes of all openings (man doors, overhead doors, windows, etc.)

Elevation Views & Cross Section

- Include views from all sides (North, South, East & West)
- Cross Sections with specifications
- **Engineering is required for tall walls** (exceeding 12 feet).

NOTE: Any changes from the original drawings that were approved need to be submitted for approval **prior** to the changes being made.

- Roof Truss and Beam Design Information
- Hydronic Heating Design Information & Designer Certification (if applicable)
- Structural insulated panel wall systems require engineering.

EXISTING STRUCTURE to be RELOCATED TO PARKLAND COUNTY

1. The applicant may be required to provide a letter from an engineer confirming the building is structurally adequate and safe to relocate onto the proposed new foundation system. (This may be required at the time of submission of the building permit application.)
2. All other requirements as per the above checklist would apply, including as-built construction plans.
3. After the building permit has been approved and the building is placed on the foundation system, the engineer shall conduct a site inspection to approve anchorage of the building to the foundation, verify the building is still structurally safe and provide written verification of the field review to Parkland County.

GARDEN SHED drawings must also **include all details for wood floor** and must be pressure treated material if placed on ground or may be spruce material on pressure treated 4" x 6" or 6" x 6" skids.

STEEL FRAMED (POLE TYPE) BUILDING drawings must be **stamped by an engineer and will require a field review** by an engineer for compliance.