



## MultiParcel/Industrial Subdivision Application

(includes Bareland Condominiums)

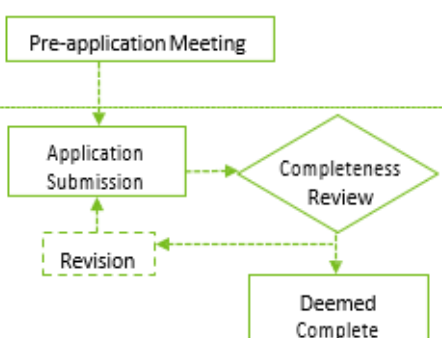
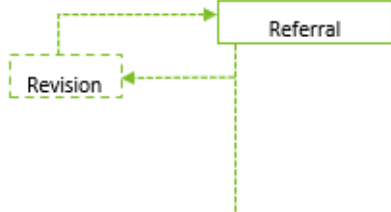
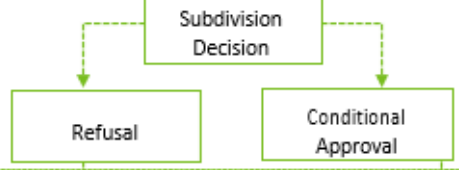
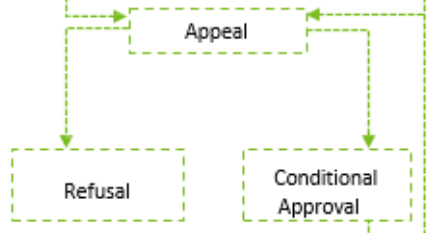

The following checklist describes the actions and information required for your application to be accepted and processed.

### CHECKLIST

<input type="checkbox"/> Consultation	Prior to submitting a Subdivision Application Package to Parkland County, a consultation with a Parkland County Planner is required.
<input type="checkbox"/> Application Fee	Pay applicable fees as described on the Parkland County's Departmental Fees and Charges webpage.
<input type="checkbox"/> Tentative Plan	Submit with the application, a minimum of one (1) digital PDF copy of the tentative plan. The tentative plan <u>must be prepared by an Alberta Land Surveyor</u> , dated, and drawn to scale, and should include: <ul style="list-style-type: none"> <li><input type="checkbox"/> Legal description</li> <li><input type="checkbox"/> Property dimensions</li> <li><input type="checkbox"/> Existing buildings or structures and distances from existing and proposed boundaries</li> <li><input type="checkbox"/> Existing well and private sewage disposal system and distance from existing and proposed property boundaries</li> <li><input type="checkbox"/> Township roads, range roads and/or provincial highways, including registered right-of-way for future alignments, expansions, etc.</li> <li><input type="checkbox"/> Pipeline rights-of way or other rights-of ways and easements</li> <li><input type="checkbox"/> Existing and proposed approaches indicating use of each approach (e.g. field, residential, industrial/commercial) with distance to nearest property line</li> <li><input type="checkbox"/> Existing active and/or abandoned oil and gas wells and lease sites</li> </ul>
<input type="checkbox"/> Geotechnical Reports	When required by a Parkland County planner, geotechnical reports such as surface shallow water table tests, percolation tests for sewage disposal, potable water supply and steep slope evaluation (slopes greater than 15%) must be submitted in a digital PDF file format.
<input type="checkbox"/> Title Search	A current title and a copy of all registered instruments for the lands subject to the subdivision dated not more than 14 days prior to Parkland County receiving the application for subdivision. Parkland County may, if requested, obtain titles from the Alberta Land Titles Office for a fee.
<input type="checkbox"/> Other	Items identified by the County Planner during pre-application consultation.

The information collected on this document will be used for the purposes allowed under the authority of the *Municipal Government Act*. The personal information that you provide may be made public subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information can be directed to the Freedom of Information and Protection of Privacy (FOIP) Coordinator, Parkland County, 53109A HWY 779, Parkland County, Alberta T7Z 1R1 (780-968-3229)

### Subdivision, Lot Line Adjustment, Bareland Condominium Approval Process

Timing	Process Flow	Procedures
<b>Completeness Review 14 days per submission</b>		<ul style="list-style-type: none"> <li>Subdivision application requirements are established through consultation with Parkland County.</li> <li>Once submitted, the subdivision application is reviewed for completeness. If the application is deemed incomplete the application and fees are returned to the applicant for revisions.</li> </ul>
<b>Referral Period 21 days</b>		<ul style="list-style-type: none"> <li>Once deemed complete the subdivision application is circulated to internal departments and affected external agencies.</li> <li>Revisions to the subdivision application may be required should issues arise through the referral process.</li> </ul>
<b>Subdivision decision will be made 60 days after deemed complete</b>		<ul style="list-style-type: none"> <li>The Subdivision Authority decides whether to conditionally approve or refuse the subdivision application.</li> <li>The applicant and affected external agencies are able to appeal the Subdivision Authority Decision.</li> </ul>
<b>Applicant and referral agencies have 21 days to appeal the decision.</b>		<ul style="list-style-type: none"> <li>Applicants and referral agencies have the right to appeal a Subdivision Authority decision.</li> <li>If an appeal is submitted it is heard by the Subdivision and Development Appeal Board (SDAB) or the Municipal Government Board (MGB).</li> <li>The appeal board may choose to uphold, modify or overturn the decision of the Subdivision Authority.</li> </ul>
<b>Applicant has 1 year to complete conditions</b>		<ul style="list-style-type: none"> <li>The applicant is required to complete all conditions of approval prior to endorsement of the subdivision and the registration of the subdivision by their Alberta Land Surveyor.</li> </ul>