

Addendum No. 3

**Engineering Consulting Services for Analysis, Design and Construction of Roads and Bridges
 Request for Pre-Qualification (RFPQ) No. PQ210805EN**

Respondent Questions and Answers

- 1. In Appendix B – Submission Workbook, key personnel, can Parkland County provide more clarification on what information the evaluation team would like to see in the relevant project experience and project references column?**

Proponents will be evaluated on the strength of the team being presented. Should the proponent be prequalified, the team being presented should be the team that will be available and assigned to projects advertised during this RFPQ’s three-year term. Respondents should enter a brief summary of relevant experience, including level of experience in the Relevant Project Experience column and Project References that support each team members’ experience.

- 2. Does Parkland County interpret relevant project experience as a bio for the team member, or a list of their relevant projects?**

Relevant Project Experience should be a brief bio that supports the responsibility level and capacity the team member will be acting in should the proponent be awarded a project under the RFPQ terms.

Eg;

<i>Key Personnel and Role</i>	<i>Relevant Project Experience</i>	<i>Years of Relevant Experience</i>	<i>Project References</i>
<i>John Cash - Construction Inspector II</i>	<i>Supervised survey crew work onsite, managed material quantities, provided compaction Geotech services, directed sub consultants and ran weekly construction site meetings</i>	<i>8 years</i>	<i>Bridge Project X in Zen County Road 99 widening Road ZZ 6km base rehabilitation and ACP surfacing.</i>

- 3. For the project references column, would Parkland County like the information to include a list of relevant projects, or should respondents provide personal project references as they relate to each team member, or project references that speak to the overall project?**

References can be related to the relevant projects. Alternatively, Project References can be alternate relevant projects that support the team members experience and years of service relating to the overall project.

Section 2.1 is intended to identify key personnel recognizing that this is a “master” agreement. The suggestion is for the proponent to connect the key personnel to specific projects on table 2.1 with the goal of demonstrating strong personnel, team and project specific experience. Team members can be shown by having the same projects listed. The project column can reference projects identified on the following pages in section 3 - project references. Further details on personnel, teams as well as additional project references may be requested for a specific project proposal during a “Request for Service” process through this master service agreement.

4. My account does not qualify for a WCB Report Card as requested in Appendix B – Submission Workbook. Could this be removed or replaced somehow?

If a respondent is unable to obtain a WCB Report Card, a Premium Rate Sheet is preferred. If the respondent cannot obtain either, a WCB Clearance Letter is acceptable.

**** Acknowledgement of this Addendum is required in the Submission ****