

Nomination Package

Parkland County 2021 Election





Table of Contents

Nomination Information	3
Nomination Checklist	4
Forms	5
COVID-19 Considerations	6

Nomination information:

Thank you for your consideration to be a candidate in the 2021 Election. This guide will provide you with the required documents to submit your nomination requirements, and important forms to consider throughout your campaign. This guide is a compliment to the Candidate Information Guide found on the [Information for Candidates](#) page of our website. Both guides may be updated frequently. It is advised that you check the [Election 2021](#) website often and subscribe to email updates through the website to receive updates as they are posted.

As a candidate, it is your responsibility to ensure that you comply with all the aspects of the election process. The Returning Officer and election staff are not responsible for any errors or omissions.

Should you have any questions please do not hesitate to contact the Returning Officer:

Eva Beyer

Returning Officer, Parkland County/PSD No. 70

Email: Eva.Beyer@parklandcounty.com or elections@parklandcounty.com

Phone: 780-999-0869

This guide provides reference to provincial legislation. Candidates may obtain a copy of the *Local Authorities Election Act*, *Municipal Government Act* or *Education Act* from the following source:

The Queen's Printer,

Main Floor, Park Plaza

10611 98th Avenue NW Edmonton, ABs T5K 2P7

Telephone: 780-427-4952

Email: qp@gov.ab.ca

Website: www.qp.alberta.ca

Nomination checklist:

Prior to submitting your Nomination Package, please ensure that you:

	Review the requirements to become a candidate
	Print and complete the appropriate Form 4 – Nomination Paper & Candidate’s Acceptance
	Have a Commissioner for Oaths or Returning Officer sign your form
	Include the \$100.00 Cash deposit (Cash, Bank Draft, Money Order) or arrange for in-person credit card or debit card payment
	Print and complete Form 5 – Candidate Financial Information
	Print and complete the Candidate Consent Form

Forms:

The below forms are required by candidates. Select the appropriate form and add your information. These forms will need to be printed off and handed in with your nomination package to the Returning Officer along with cash fee of \$100.00. Cash (Cash, Bank Draft, Money Order) or you may provide in-person credit card or debit card payment.

Open the document to complete. Should you wish to receive paper forms, please contact the Returning Officer at 780-999-0869 or elections@parklandcounty.com

It is the responsibility of the candidate to ensure they meet the eligibility requirements to become a candidate and adhere to the *Local Authorities Election Act* throughout the campaign period.

Please ensure that you print off the appropriate form for your nomination. Click on the form and print off.

FORM 4 – NOMINATION PAPER & CANDIDATE ACCEPTANCE

- [Form 4 - Parkland County](#)
- [Form 4 - Parkland School Division \(PSD\) No. 70](#)
- [Form 4 - Evergreen Catholic Separate School Division](#)
- [Form 4 - St. Thomas Aquinas Roman Catholic Separate Regional District](#)

[FORM 5 – CANDIDATE FINANCIAL INFORMATION](#)

[CANDIDATE CONSENT FORM/OFFICIAL AGENT CONSENT FORM](#)

Please note: Additional forms will become available as the election progresses. Please check the [Forms and Documents](#) page on Parkland County's website frequently, or subscribe to the page to receive notifications when updates are available.

COVID-19 considerations:

- 1) Options that the candidate and elector's wish to partake, should meet any current Provincial/Municipal requirements. Example: A candidate may wish to email the Form 4 to the elector to have them print it off and fill in as prescribed with their information.
- 2) No electronic signatures or scanned forms are permitted for the form to be valid. The candidate can plan with the elector to obtain the original document.
- 3) Candidates may collect as many forms as necessary to fulfill the 5-electror requirement.
- 4) Candidates will complete the entire Form 4 along with the Candidate Acceptance.
- 5) Candidates will arrange with the Returning Officer to submit their completed Form 4 and Form 5 along with cash payment. Cash (Cash, Bank Draft, or Money Order) or in-person credit or debit card payment.

Form 4 must be signed by a Commissioner for Oaths or the Returning Officer. Once signed the form may be submitted by the candidate or by any person authorized by the candidate to the Returning Officer.