

**MINUTES OF THE PARKLAND COUNTY SUBDIVISION & DEVELOPMENT APPEAL BOARD (THE "BOARD")
MEETING HELD BY A VIRTUAL ELECTRONIC TELECONFERENCE AT 10:00 A.M., JANUARY 11, 2021**

1. CALL TO ORDER

Chairperson, S. Whitehouse called the virtual electronic teleconference meeting to order at 10:00 a.m.

The Chairperson advised that due to the COVID-19 Pandemic, Parkland County supports the minimization of gatherings. As permitted by the Meeting Procedures (COVID-19 Suppression) Regulation, the Board will conduct this meeting using electronic communication for this virtual hearing to ensure the safety of the Board, Parkland County staff and the public.

2. PRESENT

Members: S. Whitehouse, B. Bundt, L. Helton, J. Philpott, M. Morin

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: Gwendolyn Stewart-Palmer, Shores Jardine LLP

3. ADOPTION OF AGENDA

Moved by M. Morin that the 10:00 a.m., January 11, 2021 agenda be adopted, as presented.

Carried

4. NEW BUSINESS

10:00 a.m. Appointment

The appeals of approved Development Permit 20-D-273 for Horticultural Use (greenhouse to provide annuals, perennials, vegetable starters, fresh vegetables and honey) located at SE-3-53-2-W5, Municipal Address: 53012 RGE RD 22.

- i. Applicant: Nadine Lapointe
- ii. Appellant 1: Percy & Shirley Schepp
- iii. Appellant 2: Adam & Beverly Fisher

The SDAB Clerk read the appeal matter into the record

5. PRESENT

Members: S. Whitehouse, B. Bundt, L. Helton, J. Philpott, M. Morin,

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: Gwendolyn Stewart-Palmer, Shores Jardine LLP

6. PRESENT ADMINISTRATION STAFF

R. Trovato, Team Lead, Development Planning

7. OUTLINE OF HEARING PROCESS

The Chairperson asked if anyone affected by the appeal had any objection to the Board Members present. There were no objections.

The Chairperson asked if anyone in attendance at the virtual meeting had not reviewed the agenda package prior to the hearing. There were no persons present in the virtual meeting that came forward.

The Chairperson asked those in attendance if there were any objections to the current exhibits as shown in the agenda package. There were none.

The Chairperson asked those in attendance at the virtual meeting if anyone wished to submit materials that were not included in the agenda package. No one came forward.

PRESENTATIONS

Administration

The Chairperson called on the Development Authority to make her presentation. Ms. Trovato, Development Planner for Parkland County presented her report and provided a verbal presentation to the Board. Ms. Trovato answered questions from the Board.

Appellant 1

The Chairperson called on the first Appellant, Percy and Shirley Schepp to make their presentation. The Schepp's provided a verbal presentation and answered questions from the Board.

Appellant 2

The Chairperson called on the second Appellant, Adam and Beverly Fisher. The Fisher's provided a verbal presentation and answered questions from the Board.

Applicant

The Chairperson called on the Applicant, Nadine Lapointe to make her presentation. Ms. Lapointe provided a verbal presentation to the Board detailing the nature of the development. Ms. Lapointe referred to materials within the agenda package and answered questions from the Board.

RECESS

The Chairperson recessed the meeting at 11:15 a.m., and reconvened the meeting with all Board Members present at 11:44 a.m.

8. SUMMARIES

Applicant

Ms. Lapointe provided closing remarks.

Appellant 1

Mr. and Mrs. Schepp provided closing remarks.

Appellant 2

Mr. and Mrs. Fisher provided closing remarks.

RECESS

The Chairperson recessed the meeting at 12:13 p.m., and reconvened the meeting with all Board Members present at 12:26 p.m.

The Chairperson advised that the Board would require further information to make its decision. The Board requested that the Applicant, Nadine Lapointe provide the Board with a revised site plan for the proposed development, which plan should include the following:

- Topographical map with contouring, showing to scale building size;
- Setback measurements; and

- Drainage plan.

The Board requested that this information be submitted via email, no later than January 25, 2021, at which time the Board would determine whether it would require that the hearing be reconvened to issue its decision.

9. ADJOURNMENT

The Chairperson advised those in attendance that the hearing would be adjourned pending receipt of the additional requested information.

At 12:30 p.m., the Chairperson adjourned the hearing of Development Permit 20-D-273.

The Chairperson closed the January 11, 2021 Subdivision and Development Appeal Board meeting at 12:30 p.m.



Chairperson