

**MINUTES OF THE PARKLAND COUNTY SUBDIVISION & DEVELOPMENT APPEAL BOARD (THE "BOARD")  
MEETING HELD BY A VIRTUAL ELECTRONIC TELECONFERENCE AT 10:00 A.M., MAY 11, 2020**

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**1. CALL TO ORDER**

Chairperson, D. Smith, called the virtual electronic teleconference meeting to order at 10:01 a.m.

The Chairperson advised that due to the COVID-19 Pandemic, Parkland County supports the minimization of gatherings. As permitted by the Meeting Procedures (COVID-19 Suppression) Regulation, the Board will conduct this meeting using electronic communication for this virtual hearing to ensure the safety of the Board, Parkland County staff and the public.

**2. PRESENT**

Members: D. Smith, L. Niblock, M. Morin, J. Philpott, B. Bundt

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: Gwendolyn Stewart-Palmer, Shores Jardine LLP

**3. ADOPTION OF AGENDA**

Moved by J. Philpott that the 10:00 a.m., May 11, 2020 agenda be adopted, as presented.

**Carried**

**4. ADOPTION OF MINUTES**

Moved by M. Morin that the March 9, 2020 Subdivision and Development Appeal Board minutes be adopted, as presented.

**Carried**

**5. NEW BUSINESS**

10:00 a.m. Appointment

An Appeal of Development Permit 20-D-043 for an Out-building (Storage Shed) located at Lot 9, Block 4, Plan 7822304 Lakeside Park, NE-30-52-2-W5 Municipal Address 9, 52510 RGE RD 25.

i. Appellant: Dawn Sloan

ii. Applicant: Chad Edward Hayward

The SDAB Clerk read the appeal matter into the record

**6. PRESENT**

Members: D. Smith, L. Niblock, M. Morin, J. Philpott, B. Bundt

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: Gwendolyn Stewart-Palmer, Shores Jardine LLP

**7. PRESENT ADMINISTRATION STAFF**

K. Kormos, Supervisor, Development Planning

K. Kozak, Development Officer, Planning & Development Services

**8. OUTLINE OF HEARING PROCESS**

The Chairperson asked if anyone affected by the appeal had any objection to the Board Members present. There were no objections.

The Chairperson asked if anyone in attendance at the virtual meeting had any additional materials they would like to submit before commencement of the hearing. There were none.

The Chairperson asked if anyone in attendance at the virtual meeting would like to request a postponement of the hearing to a later date. There were no requests for postponement.

## 9. PRESENTATIONS

### **Administration**

The Chairperson called on the Development Authority to make her presentation. Ms. Kozak, Development Officer for Parkland County presented her report and provided a verbal presentation to the Board. Ms. Kozak answered questions from the Board.

### **Appellant**

The Chairperson called on the Appellant, Dawn Sloan to make her presentation. Ms. Sloan provided a verbal presentation to the Board outlining her reasons for appealing the decision of the Development Authority to approve the permit. Ms. Sloan referred to photos within the agenda package and answered questions from the Board.

### **Applicant**

The Chairperson called on the Applicant, Chad Hayward to make his presentation. Mr. Hayward provided a verbal presentation to the Board detailing the nature of the development and its aesthetic appeal. Mr. Hayward referred to photos within the agenda package and answered questions from the Board.

### **RECESS**

The Chairperson recessed the meeting at 12:01 p.m., and reconvened the meeting with all Board Members present at 12:07 p.m.

The Board asked questions of the Development Authority regarding the cantilever addition to the building.

## 10. SUMMARIES

### **Appellant**

Ms. Sloan stated that she had no closing remarks.

### **Applicant**

Mr. Hayward provided closing remarks and stated that the proposed development meets the requirements of the Land Use Bylaw.

### **Appellant**

Ms. Sloan stated that she had no further comments.

## 11. ADJOURNMENT

At 12:29 p.m., the Chairperson announced that the hearing is now closed, and the Board will cease to hear any further information, and that a written decision would be handed down within 15 days.

The Chairperson closed the 10:00 a.m., May 11, 2020 Subdivision and Development Appeal Board meeting at 12:29 p.m.



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Chairperson