

MINUTES OF THE PARKLAND COUNTY SUBDIVISION & DEVELOPMENT APPEAL BOARD (THE "BOARD")
MEETING HELD IN COUNCIL CHAMBERS AT THE COUNTY OFFICE ON NOVEMBER 4, 2019

1. **CALL TO ORDER**

Chairperson, S. Whitehouse, called the meeting to order at 2:01 pm.

2. **PRESENT**

Members: S. Whitehouse, M. Chambers, K. Linder, L. Niblock, L. Helton

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: Kathleen Elhatton-Lake, Shores Jardine LLP

3. **ADOPTION OF AGENDA**

Moved by M. Chambers that the November 4, 2019 agenda be adopted, as presented.

Carried

4. **ADOPTION OF MINUTES**

Moved by K. Linder that the October 7, 2019 and October 10, 2019 Subdivision and Development Appeal Board minutes be adopted, as presented.

Carried

5. **NEW BUSINESS**

2:00 pm Appointment

An Appeal of Development Permit 19-D-379 for a Manufactured Home, Single Wide located at Municipal Address: 11-5412 TWP RD 530, Lot 8, Block 1, Plan 752MC, Mattwa Bay; SE-5-53-5-W5

Applicant: Dean & Christine Burghardt

Appellant: Kelly Stewart on behalf of: Dan & Kelly Stewart, Trevor Duke, Tammy & Stacey Switzer and Kathy & Mark Murray

The SDAB Clerk read the appeal matter into the record

6. **PRESENT**

Members: S. Whitehouse, Ma. Chambers, K. Linder, L. Niblock, L. Helton

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: Kathleen Elhatton-Lake, Shores Jardine LLP

7. **PRESENT ADMINISTRATION STAFF**

K. Kormos, Supervisor, Development Planning

K. Kozak, Development Officer, Planning & Development Services

8. **OUTLINE OF HEARING PROCESS**

The Chairperson asked if anyone affected by the appeal had any objection to the Board Members present. There were no objections.

The Chairperson asked if anyone in attendance had any additional materials they would like to submit before commencement of the hearing. No one came forward.

The Chairperson asked if anyone in attendance would like to request a postponement of the hearing. No one came forward.

9. PRESENTATIONS

Administration

The Chairperson called on the Development Authority to come forward and make her presentation. Ms. Kozak, Development Officer for Parkland County presented her report and provided a verbal and visual presentation to the Board. Ms. Kozak answered questions from the Board.

Appellant

The Chairperson called on the Appellant, Kelly Stewart on behalf of Dan & Kelly Stewart, Trevor Duke, Tammy & Stacey Switzer and Kathy & Mark Murray to come forward and make her presentation. Mrs. Stewart provided verbal presentations to the Board and responded to questions from the Board. Dan Kelly also provided a verbal presentation and responded to questions from the Board.

Applicant

The Chairperson called on the Applicants, Dean and Christine Burghardt to come forward and make their presentation. Mr. and Mrs. Burghardt provided verbal and visual presentations to the Board and responded to questions from the Board.

10. RECESS

The Chairperson recessed the meeting at 2:46 p.m., and reconvened the meeting with all Board Members present at 2:55 p.m.

11. SUMMARIES

Applicant

Mr. and Mrs. Burghardt summarized their presentations.

Appellant

Mr. and Mrs. Stewart provided closing remarks.

12. ADJOURNMENT

At 3:03 p.m., the Chairperson announced that the hearing is now closed, and the Board will cease to hear any further information, and that a written decision would be handed down within 15 days.

The Chairperson closed the November 4, 2019 Subdivision and Development Appeal Board meeting at 3:04 p.m.



Chairperson