

**MINUTES OF THE PARKLAND COUNTY SUBDIVISION & DEVELOPMENT APPEAL BOARD (THE "BOARD")  
MEETING HELD IN COUNCIL CHAMBERS AT THE COUNTY OFFICE ON OCTOBER 10, 2019**

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**1. CALL TO ORDER**

Chairperson, D. Smith, called the meeting to order at 4:16 p.m.

**2. PRESENT**

Members: D. Smith, S. Whitehouse, K. Linder, B. Bundt and J. Smith

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: A. Athwal, Shores Jardine LLP

**3. ADOPTION OF AGENDA**

Moved by B. Bundt that the October 10, 2019 agenda be adopted, as presented.

**Carried**

**4. NEW BUSINESS**

4:15 p.m. Appointment

Reconvene an appeal of refused Discretionary Development Permit 19-D-326 for an accessory building (detached garage with maximum height of 13'6") located at Lot 35, Plan 1621624, Sunset Shores, W. 31-53-4-W5M, Municipal Address: 126, 53509 Range Road 60.

Appellant: Roxroy Henry on behalf of Dallas and Diane Cantrell

Applicant: Roxroy Henry, RRH Construction Ltd.

The SDAB Clerk read the appeal matter into the record.

**5. PRESENT**

Members: D. Smith, S. Whitehouse, K. Linder, B. Bundt and J. Smith

Clerk: B. Williams

Recording Secretary: L. Tyerman

Counsel for the Board: A. Athwal, Shores Jardine LLP

**6. PRESENT ADMINISTRATION STAFF**

Joshua Culling, Planning Intern, Planning & Development Services

N. Domijan, Manager, Development Planning & Safety Codes

**7. OUTLINE OF HEARING PROCESS**

The Chairperson asked if anyone affected by the appeal had any objection to the Board Members present. There were no objections.

The Chairperson asked if anyone in attendance had any additional materials they would like to submit before commencement of the hearing. There were no additional materials submitted.

The Chairperson asked if anyone in attendance would like to request a postponement of the hearing. There were no requests for postponement.

The Chairperson outlined the hearing process for all present, there were no concerns from anyone in the audience.

**8. PRESENTATIONS**

**Administration**

The Chairperson called on the Development Authority to present their report. Mr. Culling, Planning Intern for Parkland County presented his report and provided a verbal and visual presentation to the Board. Mr. Culling answered questions from the Board.

**Appellant**

The Chairperson called on the Appellant, Roxroy Henry on behalf of Dallas and Diane Cantrell to come forward and make his presentation. Mr. Henry provided a verbal presentation to the Board and responded to questions from the Board. Ms. Cantrell provided a verbal presentation to the Board as well, outlining her reasons for Appealing the refusal of the Development Permit.

**9. SUMMARIES**

**Development Authority**

Mr. Culling summarized his presentation.

**Appellant**

Mr. Henry and Mrs. Cantrell provided closing remarks and asked that the Board deliver its decision as quickly as possible so that they may proceed with construction.

**10. ADJOURNMENT**

At 5:00 p.m., the Chairperson announced that the hearing is now closed, and the Board will cease to hear any further information, and that a written decision would be handed down within 15 days.

The Chairperson closed the October 10, 2019 Subdivision and Development Appeal Board meeting at 5:01 p.m.

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**Chairperson**