

**MINUTES OF THE PARKLAND COUNTY SUBDIVISION & DEVELOPMENT APPEAL BOARD
(THE "BOARD") MEETING HELD IN COUNCIL CHAMBERS AT THE COUNTY OFFICE ON
APRIL 30, 2018**

CALL TO ORDER

Chairperson, J. McCuaig, called the meeting to order at 4:08 p.m.

PRESENT

Members: J. McCuaig, K. Linder, J. Philpott, S. Whitehouse (in-part)

Clerk: C. Beveridge

Recording Secretary: L. Tyerman

ADOPTION OF AGENDA

Moved by J. Philpott that the April 30, 2018 agenda be adopted, as presented.

Carried

ADOPTION OF MINUTES

- I. Moved by K. Linder that the December 11, 2017 meeting minutes be adopted, as presented;

Carried

- II. Moved by K. Linder that the January 29, 2018 meeting minutes be adopted, as presented;

Carried

- III. Moved by K. Linder that the March 12, 2018 meeting minutes be adopted, as presented;

Carried

NEW BUSINESS

4:10 p.m. Appointment

An Appeal of approved Discretionary Development Permit No. 18-D-073, for a Secondary Suite (1004 sq. ft.) located at SE-16-53-1-W5, Lot 3, Block 1, Plan 1221936, Leeward Estates, Municipal Address 3, 53214 Range Road 13.

The Chairperson opened the Hearing at 4:11 p.m.

Present Administration Staff

C. Thomas, Manager, Development Planning

K. Kozak, Assistant Development Officer

The Chairperson asked if anyone affected by the appeal had any objection to the Board Members present. There were no objections.

Board Member S. Whitehouse joined the meeting at 4:12 p.m.

The Chairperson introduced C. Beveridge, Clerk to the Board. The Chairperson advised that it is the Board's practice to have the Clerk participate in private discussions with the Board and asked those present if there were any objections; there were none. The Clerk introduced the Appeal into the record.

The Chairperson asked if anyone in attendance had any additional materials they would like to submit before commencement of the hearing. There were none.

The Chairperson acknowledged that a Request for Postponement had been submitted by the Appellant, Michael Volohatuke. The Request for Postponement was included in the Agenda Package. The Clerk read the Request for Postponement into the record.

The Chairperson noted that the Appellant, Mr. Volohatuke was not in attendance at the meeting.

Submission of the Applicant in Response to Request for Postponement

The Applicants, Matt and Nicole Blackburn submitted that the request for postponement should be denied for the following reasons:

- The Appellant, Mr. Volohatuke was aware of the hearing date on April 6, 2018 when he spoke to Mr. Blackburn on the phone. Mr. Volohatuke stated that he would be in Hawaii on the date of the hearing (April 30, 2018). A request for postponement was not submitted until April 20, 2018.
- Mr. Volohatuke has had ample time to submit documents to support his Appeal.
- Mr. Volohatuke has maintained that there are discrepancies between a site plan provided to him by the Applicants and a site plan that he viewed at the County office. Mr. Blackburn stated that Mr. Volohatuke has not provided any evidence to support this claim.
- Mr. Blackburn said that the third building shown on the site plan should not be taken into consideration during this appeal, as it is a separate matter.

Recess

The Chairperson recessed the meeting at 4:18 p.m.

The Chairperson called the meeting to order at 4:22 p.m.

ADJOURNMENT

At 4:25 p.m. the Chairperson adjourned the appeal of Development Permit 18-D-073 to Monday, May 14, 2018 at 5:30 p.m.


Chairperson