

**MINUTES OF THE PARKLAND COUNTY SUBDIVISION & DEVELOPMENT APPEAL BOARD  
(THE "BOARD") MEETING HELD IN THE PARKLAND ROOM AT THE PARKLAND COUNTY  
CENTRE, PARKLAND COUNTY, AB ON MARCH 12, 2018**

---

**CALL TO ORDER**

The Chairperson, Dylan Smith, called the meeting to order at 4:03 pm.

**PRESENT**

Members: D. Smith, J. Smith, J. Philpott, D. Hollands, K. Linder, P. Kobasiuk, L. Niblock, G. MacDougall, M. Chambers

Clerk: B. Williams, Legislative Officer (in part)

Administration: L. Swain, Director, Strategic Planning & Intergovernmental Affairs (in part)

Counsel for the Board: J. Murphy, Q.C.

Recording Secretary: B. Williams (in part)

**ADOPTION OF AGENDA**

Moved by M. Chambers that the March 12, 2018 Subdivision and Development Appeal Board agenda be adopted, as presented. Seconded by G. MacDougall.

**Carried**

**NEW BUSINESS**

**4:05 p.m. Legal Matter**

2014 Subdivision and Development Appeal Board appeal of a development permit issued to the Spruce Grove Gun Club.

**CLOSED SESSION**

Moved by P. Kobasiuk that the Subdivision and Development Appeal Board move into closed meeting session at 4:04 p.m. Seconded by L. Niblock.

**Carried**

B. Williams, Subdivision and Development Appeal Board Clerk and L. Swain, Director, Strategic Planning and Intergovernmental Affairs left the meeting at 4:04 p.m.

**OPEN SESSION**

Moved by D. Hollands that the Subdivision and Development Appeal Board revert to open meeting session at 5:12 p.m. Seconded by M. Chambers.

**Carried**

B. Williams, Subdivision and Development Appeal Board Clerk and L. Swain, Director, Strategic Planning and Intergovernmental Affairs returned to the meeting at 5:12 p.m.

Moved by L. Niblock that, in response to the March 9, 2018 letter to the Board's solicitor from the law firm of Brownlee LLP and having reference to the February 16, 2018 letter from the County's in-house solicitor to the Board's former solicitor:

1. The Board asserts and will not waive solicitor-client privilege over and in respect to File No. 75933-1 JAA with the law firm of Kennedy Agrios LLP.
2. The Board will release and provide to the County the contents of the Board's hearing file in relation to Development Permit No. 09-D-098, provided that the same shall first be reviewed by the Board's solicitor who shall remove therefrom any and all materials and items which may be subject to the Board's solicitor-client privilege with the law firm of Kennedy Agrios LLP.

D. Hollands stated that, "I am abstaining from the vote on this motion because the request for the disclosure has come from the County in relation to litigation in which the County is a party. As a County Councillor, I can appreciate that my participating in the vote might be seen by some as creating a perception of conflict."

P. Kobasiuk stated that, "I am abstaining from the vote on this motion because the request for the disclosure has come from the County in relation to litigation in which the County is a party. As a County Councillor, I can appreciate that my participating in the vote might be seen by some as creating a perception of conflict."

J. Philpott stated that, "I am abstaining from the vote on this motion because I was an appellant at the 2014 hearing."

**Carried**

#### **ADJOURNMENT**

Chairperson D. Smith asked for a motion to adjourn the meeting.

Moved by J. Smith that the March 12, 2018 Subdivision and Development Appeal Board meeting adjourn at 5:16 p.m. Seconded by M. Chambers.

**Carried**

  
Chairperson