

**MINUTES OF THE MEETING OF THE PARKLAND COUNTY SUBDIVISION AND DEVELOPMENT APPEAL BOARD HELD IN THE COUNCIL CHAMBERS IN THE COUNTY OFFICE AT PARKLAND COUNTY, ALBERTA ON JANUARY 11, 2016.**

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**CALL TO ORDER**

The Subdivision and Development Appeal Board Clerk, D. Tymchyshyn, called the meeting to order at 4:02 p.m.

**PRESENT**

Members: J. McCuaig, D. Hollands, R. Underwood, G. MacDougall, D. Mattson.

Clerk: D. Tymchyshyn, Manager, Legislative & Administrative Services

Legal Counsel: G. J. Stewart-Palmer, Shores Jardine

Administrative: Recording Secretary: M. Brennan, Administrative Assistant, Legislative & Administrative Services.

**ELECTION OF CHAIRPERSON**

The Clerk for the Subdivision and Development Appeal Board called for nominations for the position of Chairperson for the Subdivision and Development Appeal Board Hearing scheduled for January 11, 2016.

R. Underwood nominated J. McCuaig as Chairperson for the Subdivision and Development Appeal Board Hearing scheduled for January 11, 2016.

G. MacDougall moved that nominations cease and that J. McCuaig be declared elected as Chairperson for the Subdivision and Development Appeal Board Hearing scheduled for January 11, 2016.

**ADOPTION OF AGENDA**

Moved by D. Mattson that the January 11, 2016 agenda be adopted as presented.

**CARRIED**

**ADOPTION OF MINUTES**

Moved by D. Hollands that the Subdivision and Development Appeal Board minutes of September 28, 2015 be adopted, as presented.

**CARRIED**

Moved by D. Mattson that the Subdivision and Development Appeal Board minutes of October 6, 2015 be adopted, as presented.

**CARRIED**

Moved by R. Underwood that the Subdivision and Development Appeal Board minutes of October 8, 2015 be adopted, as presented.

**CARRIED**

Moved by G. MacDougall that the Subdivision and Development Appeal Board minutes of October 9, 2015 be adopted, as presented.

**CARRIED**

Moved by D. Hollands that the Subdivision and Development Appeal Board minutes of October 16, 2015 be adopted, as presented.

**CARRIED**

Moved by D. Mattson that the Subdivision and Development Appeal Board minutes of October 26, 2015 be adopted, as presented.

**CARRIED**

**NEW BUSINESS:**

**4:10 p.m. Appointment**

An appeal of a decision of the Development Authority to conditionally approve Development Permit No. 15-D-471 for Natural Resource Extraction (within 304.8m from the boundary of a multi-parcel residential subdivision) at W5-01-54-05-NE/NW.

The Chairperson opened the Hearing at 4:14 p.m.

**PRESENT-ADMINISTRATION STAFF**

K. Kormos, Development Planner, Planning & Development Services Department

F. Long, Development Planner, Planning & Development Services Department

There was no objection to the Board members hearing this appeal and there was no objection to the Clerk of the Board taking part in any private or in-camera sessions with the Board.

The Clerk, D. Tymchyshyn introduced the Appeal into the Records.

The Chairperson confirmed with the affected parties that all written material, documents and communications have been provided to the Clerk in advance of this hearing for inclusion into the hearing package provided to the Board and available for public inspection.

The Chairperson asked if there was any party in the audience who planned to present any written materials or documents that have not been provided to the Clerk and that would not be contained in the hearing package.

C. Janzen, Spokesperson for the appellants, the Patricia Hills Landowners Society submitted an article from the Edmonton Journal dated January 11, 2016 titled "Gravel-pit expansion plan upsets neighbours".

L. Greenhough, Sureway Construction Group, the applicants, submitted a copy of a PowerPoint presentation to be presented as part of her oral presentation.

The Chairperson called a recess at 4:34 p.m., and reconvened the hearing at 4:36 p.m. with all Board members present.

L. Greenhough, Sureway Construction Group, advised the Board that she did not receive a copy of the agenda package that was distributed on January 12, 2016.

The Chairperson called a recess at 4:38 p.m., and reconvened the hearing at 4:43 p.m. with all Board members present.

The Chairperson advised that because of the fact that the applicants did not have an opportunity to review the agenda package materials, the scheduled hearing will be adjourned to Monday, February 8, 2016 at 4:10 p.m.

The Chairperson advised that all additional submissions must be received by the Subdivision and Development Appeal Board Clerk by Wednesday, February 3, 2016.

**ADJOURNMENT**

The Chairperson adjourned the meeting at 4:48 p.m.



CHAIRPERSON