



COUNCIL POLICY C-RP21

Specialized Transportation Grants

Prepared By:	Parks, Recreation and Culture Services	Council Approval Date:	May 13, 2014
Effective Date:	May 13, 2014	Council Resolution No.:	N/A
References:	N/A	Previous Revision Date:	September 8, 2009 (Policy AD-038)
Function:	Community Services	LAS Review Date:	April 29, 2014

PURPOSE

This policy is to establish objectives and a process for the receipt of specialized transportation grant applications and subsequent distribution of funds annually.

POLICY STATEMENT

Parkland County supports assisting non-profit associations, societies or groups who help maintain a more independent lifestyle for senior citizens and disabled persons, by providing operating grants for specialized transportation services.

SCOPE

This policy applies to associations, societies or groups that are duly registered with the Province of Alberta as non-profit organizations, and provide specialized transportation services to Parkland County seniors and disabled persons.

MANAGEMENT RESPONSIBILITIES

The Manager of Community and Protective Services is responsible for coordinating this annual grant application process.

STANDARDS

1. Applicants must be duly registered with the Province of Alberta as non-profit organizations.
2. All grant applications must be of benefit, in whole or in part, to County residents who are seniors or disabled.
3. Grant applications must clearly state the name, address, contact person and phone number for the non-profit group/organization, its purpose and goals, and the reason for their request. All applications must provide an overview of the number of people the organization serves (particularly seniors and disabled who reside in Parkland County), and a financial statement and/or budget that indicates revenues and expenditures.
4. Grant applications must be submitted to the Manager of Community and Protective Services by June 30, annually.
5. Applications received after June 30 will be retained for consideration in the following year.
6. The Manager of Community and Protective Services shall review all applications and submit a list of all eligible applications and recommended grant allocations to Council for approval.