

Parkland County Subdivision and Development Appeal Board, Process of Appeal



1



2

FILING AN APPEAL

Determine if you are within the deadline to submit (21 days). Obtain an Appeal form from Parkland County offices or from www.parklandcounty.com. File your Appeal at the County and pay the appropriate fee

3

HEARING IS SCHEDULED WITHIN 30 DAYS OF THE RECEIPT OF APPEAL

September 16						
M	Tu	We	Th	Fr	Sa	Su
		31	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4

HEARING NOTIFICATION

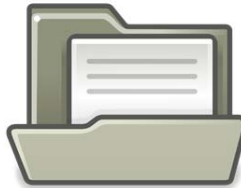
Notification will be sent out with the date, time and location of the hearing



5

BUILD YOUR SUBMISSION

Gather all documentary or photographic evidence and a summary of testimonial evidence



6

SUBMIT EVIDENCE

Submit evidence either by dropping it off to the County office or emailing to SDAB@parklandcounty.com. The hearing notification will provide a deadline for submissions.



7

OBTAIN AND REVIEW AGENDA PACKAGE

SDAB Agenda Packages are posted prior to the hearing. You will be sent a link via email.



8

ATTEND THE HEARING

Be prepared to present your case



9

DELIBERATION

The Board will take into consideration all evidence presented



10

DECISION

A Decision will be handed down within 15 days of the hearing

