

OFFICE USE ONLY		
Application Fee Total: \$	Development Permit Fee (DAF): \$ <i>Tax Exempt</i>	Certificate of Title (TITL): \$ <i>Tax Exempt</i>
Date:	Received By:	Receipt Number:
Development Permit #	Receipt Made to: <input type="checkbox"/> Applicant <input type="checkbox"/> Landowner	

PARCEL INFORMATION				
Plan	Block	Lot/Unit	Subdivision	
Meridian <input type="checkbox"/> W4 <input type="checkbox"/> W5	Range	Township	Section	Quarter Section <input type="checkbox"/> PT <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE
Municipal Address:				

PROJECT INFORMATION	
Type of Development	
Does this development require a variance to height, setbacks, or site coverage, etc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, please complete variance request section within application package.</i>

APPLICANT INFORMATION		
Name:	Company:	
Address:		
City:	Province:	Postal Code
Email Address:	Phone Number:	
Name or Business Name to be listed on permit:		

LANDOWNER INFORMATION (If different from above)		
Name:	Company:	
Mailing Address:		
City:	Province:	Postal Code
Email Address:	Phone Number:	

LANDOWNER AUTHORIZATION	
This signature is to advise that I/we, am/are the owners of the above-referenced property and hereby authorize the above applicant to act as an agent for the address noted above in all matters relating to this project including applying for development and building permits within Parkland County.	
Registered Owner Name:	Date:
Signature:	

DEMOLITION & BUILDING REMOVAL DEVELOPMENT PERMIT APPLICATION PACKAGE

APPLICANT DECLARATION

- I hereby consent to receive communication and development permit decision through electronic means.
- It is understood that if this application is approved or refused by the Development Authority it may be appealed to either the Subdivision and Development Appeal Board (SDAB) or the provincial Land and Property Rights Tribunal (LPRT), depending on parcel location. It is further understood that the SDAB or the LPRT may confirm, revoke, or vary the Development Permit or any condition as a result of such an appeal being duly served, and that any work undertaken prior to an appeal being filed is entirely at the applicant's risk.
- Any approvals granted regarding this application does not excuse the applicant from complying with the requirements of any Federal, Provincial or other Municipal Legislation or the conditions of any easement, restrictive covenant or agreement affecting the buildings or lands.
- Permit fees will automatically be doubled for development that has been started or completed before a development permit has been issued.

I confirm by my signature below that the information contained in this application, including plans and details, is to my knowledge, true and complete:

Applicant Name:

Date:

Signature:

The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection, use, and disclosure of this information, please contact the FOIP Coordinator at Parkland County, 53109A HWY 779, Parkland County, Alberta T7Z 1R1 (780-968-8888) or email foip@parklandcounty.com.

MUST BE COMPLETED BY APPLICANT AS PART OF APPLICATION PACKAGE

For your Development Permit Application to be deemed complete for acceptance and processing by Parkland County, the following Mandatory Items and any applicable Additional Items must be provided.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

SITE PLAN

- Detailed Site Plan** – Please provide a site plan that is clear, legible and includes all the information below (see attached example on next page or use the template provided).

A Site Plan should be drawn to scale, show the entire parcel and include the following information for it to be considered complete:

- Identify all legal property lines;
- location and dimensions of all existing buildings on the parcel including front, rear and side yard setbacks;
- location of proposed building(s) to be demolished/removed;
- identification of all abutting roads and existing and/or proposed access to the development;
- north arrow, scale, and date of drawing

BUILDING ELEVATIONS

- Photographs of Building(s)** – Please provide four clear photographs of each side of the building(s) to be demolished/removed. The photographs should be labeled north, east, south and west in accordance with the structures location on the parcel.

REASON FOR DEMOLITION / REMOVAL

Please provide your reason for demolition / removal (ex: building a new dwelling, fire or flood damage, sold structure, etc.)

SITE RECLAMATION

What are your plans for site restoration and land reclamation? (i.e. filling, grading and/or landscaping)

DEMOLITION PLAN (FOR STRUCTURES PROPOSED TO BE DEMOLISHED ON SITE)

When will the demolition take place?

Approximately how long will the demolition take?

How will the demolition be done? (ex: machinery, by hand)

How will the debris be disposed of? (ex: hauled to landfill)

Note: Hazardous materials and fire damaged materials must be disposed of at an appropriate facility.

How many truckloads of debris will there be?

MUST BE COMPLETED BY APPLICANT AS PART OF APPLICATION PACKAGE

REMOVAL PLAN (FOR STRUCTURES PROPOSED TO BE MOVED OFF / RELOCATED FROM SITE)

When will the building(s) be removed?

How will the building(s) be removed?

Will the building(s) be relocated to another property within Parkland County?
(They will require development permits for their new location) YES NO

COMMENTS (Optional)

Please use this room to provide any additional comments about your development.

ADVISEMENTS

- Please contact Public Works for Haul Agreement Requirements 780-968-8888.
- Building Permit Approval is required for demolition and removal of structures. Contact Parkland County Safety Codes at safetycodes@parklandcounty.com for permit requirements.

For informational purposes only.

Please provide a detailed site plan with your application according to the following information.

SITE PLAN REQUIREMENTS

Detailed Site Plan – Refer to the sample site plan following the Development Permit application for Site Plan requirements.

The Site Plan must include the following information in order for it to be considered complete:

- Location of all existing and proposed building(s);
- Dimensioned area of trees to be cleared for building pocket
- Size of proposed building(s);
- Distance of proposed development from property lines;
 - North, East, South, and West Property lines
- Distance from water sources such as floodplains, top of banks and waterbodies (sloughs, dugouts, rivers, creeks or wetlands) within or adjacent to the parcel;
- Distance from steep slopes
- Driveway / Access
- Abutting roadways
- All rights-of-ways, restrictive covenant(s), and easements within or adjacent to the parcel
- Legal Description of subject property

Setback requirements can be obtained from Parkland County's [Land Use Bylaw 2017-18](https://maps.parklandcounty.com/discoverparkland/) after identifying your property's zoning by visiting <https://maps.parklandcounty.com/discoverparkland/>

SAMPLE SITE PLAN

