

Please complete this form prior to commencement of any activities related to topsoil placement.

**NOTE: DEVELOPMENT PERMIT APPROVAL IS NOT REQUIRED FOR PLACEMENT OF TOPSOIL SUBJECT TO SECTION 16.2.4.a) OF PARKLAND COUNTY LAND USE BYLAW**

**Applicant/Landowner Information**

Applicant Name: _____	Registered Owner Name(s): _____
Mailing Address: _____ _____	Mailing Address: _____ _____
Ph: _____ Cell: _____	Ph: _____ Cell: _____
Email _____	Email _____

**Parcel Information**

Plan	Block	Lot	Subdivision	Roll Number
Meridian <input type="checkbox"/> W4 <input type="checkbox"/> W5 (select one)	Range	Township	Section	Quarter Section <input type="checkbox"/> PT <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE (select one)
Municipal Address				

**Topsoil Placement Information**

If the following statements apply to you, please indicate with a checked box:

- The property in question has been, and will continued to be used for, agricultural purposes
- The property in question is 38 acres or greater in size
- The movement of topsoil on my property is for agricultural purposes only (i.e. to improve soil quality)
- The topsoil to be moved onto my property is clean material
- The checklist (enclosed) has been completed)

What is the maximum depth of topsoil to be placed on this property? \_\_\_\_\_ inches

**Authorization**

Registered Owner(s):

I / We, the registered owner(s) certify that:

- a) the information given is complete and is, to the best of my/our knowledge, a true statement of the facts relating to placement of topsoil on the subject lands; and
- b) Where applicable, the individual(s) who's information has been listed under "Applicant acting on behalf of registered owner/s" on this application is hereby authorized to make this application on my/our behalf.

\_\_\_\_\_  
Registered Owner Signature

\_\_\_\_\_  
Registered Owner Signature

\_\_\_\_\_  
Date

**IMPORTANT NOTE:**

1. Approvals from provincial, federal or other authorities may be required for placement of topsoil, including (but not limited to) a Roadside Development Permit from Alberta Transportation, and approvals under the Water Act if working within wetlands. It is the responsibility of the landowner to ensure that all required authorizations have been obtained.
2. Please contact Parkland County's Public Works Department at 780-968-8448 to determine whether a haul agreement is required.
3. The applicant must comply with Parkland County's Community Standards Bylaw regarding noise and dust resulting from any placement of topsoil.

**Application Checklist**

- Application Form** – The application must be completed in full and signed by the registered owner(s) or agent acting on their behalf.
- Detailed Site Plan**
  - Identify existing topography, vegetation and water courses
  - Identify the location and dimensions of Placement of Topsoil area
  - Indicate drainage / site grading, with directional arrows
  - Indicate the location of the access to the property
  - Identify all abutting roads (Range Roads, Township Roads, Highways)
- Operation Details** – Provide information on the operation, including
  - Days and hours of operation \_\_\_\_\_
  - Number of Trucks \_\_\_\_\_
  - Tonnage \_\_\_\_\_
  - Days and hours of hauling \_\_\_\_\_
  - Where is the topsoil coming from? \_\_\_\_\_
  - Date of completion \_\_\_\_\_
  - Provide plans on nuisance prevention controls i.e. dust and erosion \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_