



STATUTORY PLAN APPLICATION PACKAGE (New and Amendments)

The following information must be included with your amendment application in order for your application to be deemed complete for acceptance and processing by Parkland County.

CHECKLIST

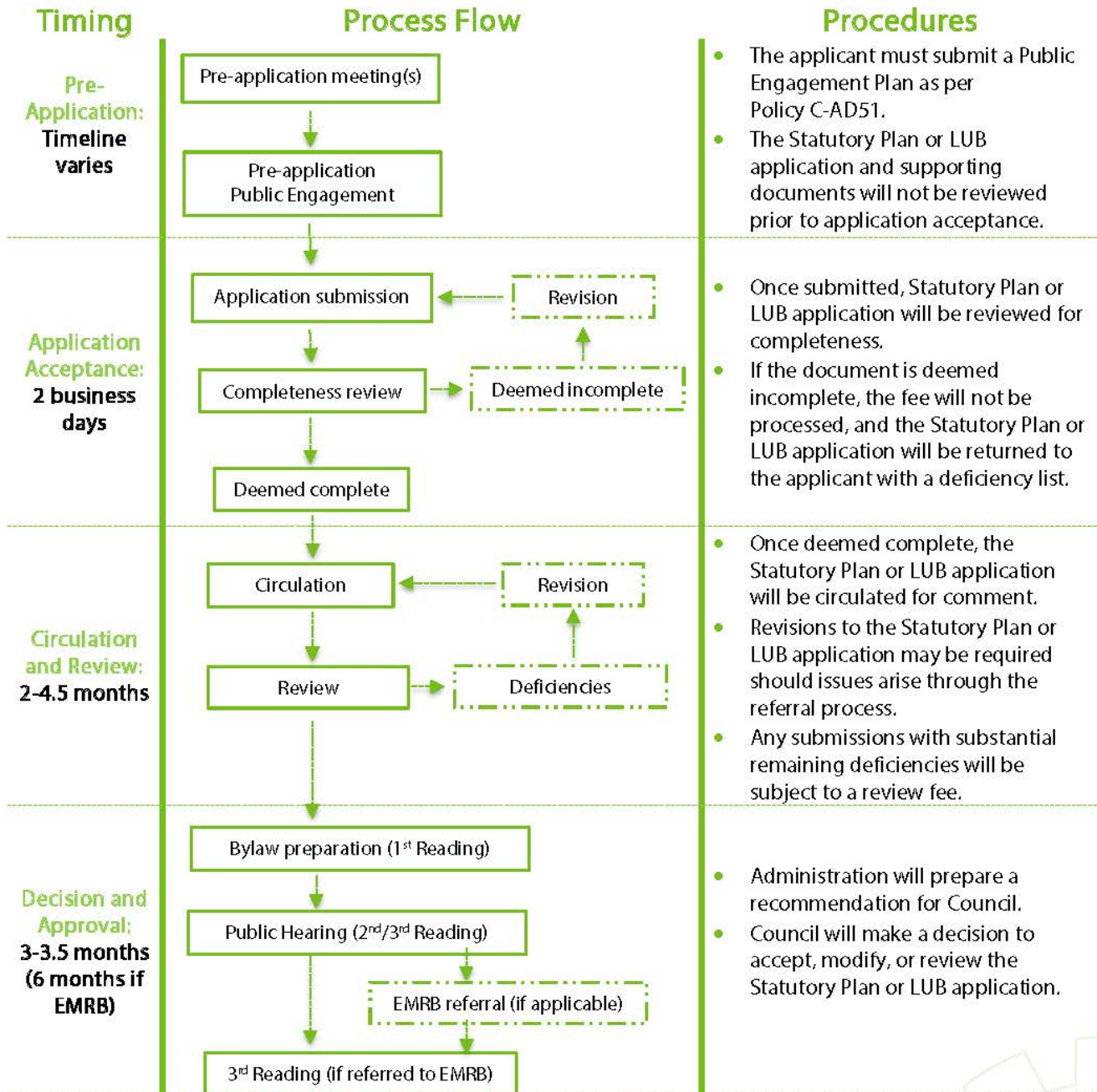
- Consultation**- Prior to submitting an Amendment Application Package to Parkland County, a consultation with a Parkland County Planner is required.
- Application Form**-The application must be completed in full and signed by the registered owner(s).
- Application Fee**-Applicable fees as set out in Parkland County's Departmental Fees and Charges.
- Tentative Plan**-The Tentative Plan must be prepared by an Alberta Land Surveyor and must include the following as a minimum. Parkland County requires two (2) hardcopies submitted with the application and one (1) digital PDF on a USB:
 - legal description
 - proposed parcel dimensions
 - existing buildings or structures and distance from existing and proposed property boundaries
 - existing well and private sewage disposal system and distance from existing and proposed property boundaries
 - natural and man-made land features ie. dugout, river, stream, lake, tree stands, shelter belts, etc.
 - Township Roads, Range Roads and/or Provincial highways
 - pipeline rights-of way or other rights-of ways and easements
 - location of existing approaches and proposed approaches
- Title Search**-A current title for the lands subject to the amendment dated not more than 14 days prior to Parkland County receiving the application for an amendment.
- Outline Plan** in addition to the following applicable background reports. Parkland County requires two (2) hardcopies of all the submitted reports and one (1) digital PDF on a USB (additional copies may be requested by the Planner through pre-application consultation):
 - Geotechnical Report**
 - Domestic Groundwater Report** (if un-serviced)
 - Storm Water Management Plan**
 - Servicing Plan**
 - Traffic Impact Assessment**=
 - Biophysical Assessment**
 - Public Consultation Summary**
 - Other (as identified through pre-application consultation with a County Planner)** _____

2018 STATUTORY PLAN APPLICATION FEES

New ASP or HARP	\$10,000 + GST
Major Amendment (MDP, ASP, HARP)	\$5,000 + GST
Minor Amendment (MDP, ASP, HARP)	\$3,000 + GST
Biophysical Review Fee	\$300.00
Re-circulation Fee	\$1,000.00 + GST
Advertising Fee	\$1,000.00 + GST
EMRB Referral	\$500.00 + GST
Annual File Maintenance Fee (To be charged annually on the anniversary date of the application)	\$1,000.00

STATUTORY PLANS AND LAND USE BYLAW APPLICATION PROCESS

Total Time from Application to Public Hearing: Approximately 5-8 Months



Please refer to Council Policy C-PD33 for details.



Application Fee: _____ +GST

File Number: _____

Planner: _____

Planning & Development Services

53109A Hwy 779

Parkland County, AB T7Z 1R1

Tel. 780.968.8443

Fax. 780.968.8444

www.parklandcounty.com

STATUTORY PLAN NEW & AMENDMENT APPLICATION

The requirements of a Statutory Plan application are established through consultation with Parkland County Planning and Development Services. An application will not be accepted until consultation has been completed.

<p>Name of registered owner/s:</p> <p>_____</p> <p>_____</p> <p>Mailing Address:</p> <p>_____</p> <p>_____</p> <p>City: _____ Postal Code: _____</p> <p>Ph: _____ Cell: _____</p> <p>Email: _____</p>	<p>Applicant acting on behalf of registered owner/s:</p> <p>_____</p> <p>_____</p> <p>Mailing Address:</p> <p>_____</p> <p>_____</p> <p>City: _____ Postal Code: _____</p> <p>Ph: _____ Cell: _____</p> <p>Email: _____</p>
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Plan	Block	Lot	Subdivision	
Meridian <input type="checkbox"/> W4 <input type="checkbox"/> W5 <small>(select one)</small>	Range	Township	Section	Quarter Section <input type="checkbox"/> PT <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE <small>(select one)</small>

The application is a NEW: ASP HARP Proposed Plan Name: _____

The application is an AMENDMENT to the: MDP ASP HARP Name of ASP/HARP: _____

Name(s) of Parkland County Planner(s) involved in pre-consultation: _____

Signature of Registered Owner _____ Print Name _____ Date _____

Signature of Registered Owner _____ Print Name _____ Date _____

Application Date: _____

For internal use only:

Acceptance Date: _____

Processing Date: _____

The information collected on this document will be used for the purposes allowed under the authority of the *Municipal Government Act*. The personal information that you provide may be made public subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information can be directed to the Freedom of Information and Protection of Privacy (FOIP) Coordinator, Parkland County, 53109A HWY 779, Parkland County, Alberta T7Z 1R1 (780-968-3229).