

Building Permit Application Manufactured Home



DP # _____ DP Appeal Deadline _____ Division No. _____ Roll # _____

Applicant: _____ Phone: _____ Cell: _____
Address: _____ City: _____ Postal Code: _____
Fax: _____ E-mail: _____

Property Owner: _____ Phone: _____ Cell: _____
Address: _____ City: _____ Postal Code: _____
Fax: _____ E-mail: _____

Contractor: _____ Phone: _____ Cell: _____
Address: _____ City: _____ Postal Code: _____
Fax: _____ E-mail: _____

Description of Project: _____

Residence (sq. ft.): _____ Attached Garage (sq. ft.): _____ In Floor Heat: Garage Residence

Basement Dev. (sq. ft.): _____ Deck(s) (sq. ft.): _____ Fireplace (wood or gas) / Woodstove: _____

Municipal Address (if applicable): _____ Construction Value: \$ _____

Plan: _____ Block: _____ Lot: _____ Subdivision: _____

Legal: W. of: _____ Meridian Range: _____ Twp: _____ Section: _____ Quarter: _____

Permit Applicant Declaration: The permit applicant certifies that this installation will be completed in accordance with the *Alberta Safety Codes Act and Regulations*. The permit applicant/owner acknowledges that as per Section 12(2) of the *Alberta Safety Codes Act*, Parkland County is not liable for any decision related to the system of inspections, examinations, evaluations and investigations including but not limited to a decision relating to their frequency and the manner in which they are carried out.

Applicant Name (please print) Applicant Signature Date

Plans Reviewed: _____	Permit Fee: \$ _____
Permit # Issued: _____	Safety Codes Fee: \$ _____ (4% of Permit Fee or \$4.50 Min.)
Issued By: _____	TOTAL FEES: \$ _____
Designation No: _____	Payment Information <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Visa <input type="checkbox"/> M/C
Signed: _____	Receipt No. _____

Conditional on meeting requirements of Plans Examination and Alberta Building Code 2014.

For Office Use Only – Credit Card Authorization

PARKLAND COUNTY ACCEPTS VISA OR MASTERCARD ONLY

PAYMENT AMOUNT: _____

Card Holder: _____

Card #: _____

Expiry Date: _____ **CSV #** (3 digit # on back of credit card) _____

Signature: _____

Please note that permits will not be processed until payment is received.

The application can be dropped off at our office, emailed to safetycodes@parklandcounty.com, mailed/couriered or via faxed to 780-968-3225.

**MANUFACTURED HOME / SINGLE-WIDE MOBILE HOME
INFORMATION SHEET
(To be completed fully and attached to the Building Permit Application)**

The following information is required to obtain a Building Permit. This information is usually provided by the manufacturer or seller of the unit.

Year: _____ Make/Model of Unit: _____

Serial Number: _____

C.S.A. / Intertek Label Number (if available): _____

Alberta Municipal Affairs & Housing Label Number: _____

Foundation type (check applicable foundation type):

- | | |
|--|---|
| <input type="checkbox"/> Wood Blocking | <input type="checkbox"/> Concrete Piles (requires engineered drawings) |
| <input type="checkbox"/> Pier Foundation | <input type="checkbox"/> Steel Piles (submit pile detail & torque values) |

Please answer the following questions:

Type of Unit: Z 240 (steel frame construction) or A 277 (wood frame construction)

Is this home being relocated from somewhere other than the manufacturers? Yes or No

Has this home has any renovations and/or additions since leaving the factory: Yes or No

The set up of this home **MUST include** two 4' x 6' landings with stairs and railings.

Decks and additions require the submission of separate construction plans and details.

Woodstoves will require the submission of the Manufacturer's Specifications.

Checklist for a Manufactured Home or Single Mobile Home

- Approved Development Permit (including approved Site Plan)
- Complete Building Permit Application Form
- Manufactured Home / Single Wide Mobile Home Information Sheet must be completed
- **Foundation Plan**
 - Engineering **is required** for the following:
 - Concrete pile and grade beam systems
 - Concrete piles
 - Screw piles
 - Preserved wood foundation
 - Concrete slab foundation that supports a residential structure.
 - Polycore foundation

Floor Plan

- Dimensions of all rooms and their purpose (i.e: den, bedroom, foyer, etc.).
- Location and description of all fixed equipment (i.e: sinks, bathtubs, etc.).
- Location of all smoke and carbon monoxide alarming.

Elevation Views & Cross Section

- Include views from all sides (front, rear, right, left), including exterior cladding details.
- Cross Sections to include details (i.e: label rooms; roof pitch; and identify wall, floor and truss details).
- Engineering **is required** for **tall walls** (exceeding 12 feet).

Other information to be included on the drawings is the location, height and size of all walls, partitions, doorways, window and other openings, stud sizing and spacing, including lintel sizes over windows and doors, stair details and dimensional floor detail where applicable.

NOTE: Any amendments to the approved drawings need to be submitted for approval **PRIOR** to the changes being made.

- Radon Gas reduction details if home has a full foundation or heated crawlspace.
- Verification of Home Warranty Coverage or exemption – for more information visit http://www.municipalaffairs.alberta.ca/alberta_home_warranties.cfm