



PROPERTY ACCESS APPROACH APPLICATION

LAND DEVELOPMENT ENGINEERING
 53109A Hwy 779 Parkland County, AB T7Z 1R1
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Section 1: Proposed Approach Information

Plan		Block	Lot	Subdivision		Existing Application # (see note 12 on page 2)
Meridian <input type="checkbox"/> W4 <input type="checkbox"/> W5	Range	Township	Section	Quarter Section <input type="checkbox"/> PT <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE		Municipal Address (if applicable)

Section 2: Applicant/Landowner Information

Applicant Name: _____ Mailing Address: _____ City, Prov: _____ Postal C ode: _____ Ph: _____ Cell: _____ Email: _____	Registered Owner Name(s): _____ <i>(if different from applicant)</i> Mailing Address: _____ City, Prov: _____ Postal C ode: _____ Ph: _____ Cell: _____ Email: _____
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Section 3: Reason for Upgrading or Relocating Existing Approach or Requesting New Approach

New Approach Existing Approach

Section 4: Applicant/Landowner Authorization

I hereby make application to construct an approach in accordance with the attached plan, current Parkland County Engineering Design Standards, and at the location shown on the sketch on the reverse of this form.

Date of Application _____ Signature of Applicant _____

Proof of Consent (Registered Owner) _____
Signature of Registered Owner (if different from applicant)

Section 5: FEES and SECURITIES

PAYMENT INFORMATION (Collect Fee + Refundable Deposit)		Application Fee Receipt # _____
Application Fees		Refundable Deposit Receipt # _____
<input type="checkbox"/> Approach Application Fee	\$409.00	
<input type="checkbox"/> Additional Inspections	\$409.00/inspection	
<input type="checkbox"/> Appeal Fee (non-refundable)	\$529.00	
Refundable Security Deposits		
<input type="checkbox"/> Residential and Field Approaches with Adjacent Gravel Roadways	\$2,500.00	
<input type="checkbox"/> Residential and Field Approaches with Adjacent Paved Roadways	\$5,000.00	
<input type="checkbox"/> Commercial and Industrial Approaches	\$10,000.00	

* Refundable Security Deposits must be paid by Certified Funds (cash, debit, certified cheque, bank draft, letter of credit)

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information may be directed to the Freedom of Information & Protection of Privacy (FOIP) Coordinator, Parkland County, 53109A HWY 779, Parkland County, Alberta T7Z 1R1 (780-968-3229).

Notes:

1. Each parcel of land can have one residential approach for access as per Parkland County Council Policy C-EN10. The approach is subject to approval by the County and will be constructed by the owner at their own cost.
2. A non-refundable application fee must be submitted with this application.
3. This application includes two (2) inspections – original site visit and final approach inspection. If additional inspections are required, additional fees will be incurred. NOTE: In order for a site visit to occur, the approach must be free and clear of snow and ice (both the approach surface and culvert must be visible to inspect).
4. A refundable deposit must accompany the application and will be returned to the applicant following inspection and approval or if the application is rejected. A larger deposit may be required where special circumstances exist.
5. Approach construction shall meet or exceed the current Parkland County Engineering Design Standards (Engineering Design standard detail drawing 7.12) and comply with Parkland County Council Policy C-EN10.
6. All approach removals shall be completed at the owners cost with the County right-of-way remediated to original or better condition by the removal date specified in the Special Provisions. Positive drainage within the ditch must be maintained.
7. The approved approach application is valid for one (1) year from the date outlined in the Notice to Proceed letter. Approaches not started by this date will receive a refund of the security deposit and the application will be cancelled. Applicant will be required to submit a new application, complete with a new approach application fee if they wish to proceed after the one year period has elapsed and application cancelled.
8. Proposed or new approach locations shall be inspected prior to construction to verify proper spacing and safe sight lines.
9. Applicant to notify Parkland County's Land Development Engineering Department when approach is complete and ready for inspection.
10. Applicant to contact Alberta One Call and locate all utilities prior to construction 1-800-242-3447.
11. An address is to be assigned, as required, pursuant to the Civic Addressing Bylaw No. 2015-30 following the final inspection and approval of the approach if part of a subdivision process.
12. Any development permit applications or subdivision applications numbers that coincide or are associated with the proposed approach, as identified herein, shall be provided in the designated space under Section 1 above ("Existing Application #").

The Sketch Plan should indicate the following:

- Location of proposed approach, dimensioned from the closest property corner
- Boundaries of the land parcel including dimensions
- All drainage courses
- All roads adjacent to the parcel labeled
- Location of any existing approach(es) (residential, field, commercial or industrial) on both sides of the road
- North arrow for orientation

Please indicate proposed location by placing flagged stakes at both sides of the intended approach if on site meeting with Parkland County representative is not possible.

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