



## COUNCIL POLICY C-RP15

## Private Driveway Snow Removal Subsidy Program

Prepared By: Parks, Recreation and Culture

Council Approval Date: March 8, 2016

Effective Date: March 8, 2016

References: N/A

Previous Revision Date: October 14, 2003  
(RP 015)

Function: Community Services

LAS Review Date: October 27, 2015

## PURPOSE

The purpose of this policy is to provide a funding program for snow removal assistance for residents who are physically unable to remove snow from their private driveways.

## POLICY STATEMENT

Parkland County respects residents for wanting to remain in their homes for as long as they are able to do so. In consideration of this, and to support residents with physical disabilities, Parkland County will provide eligible residents with funding assistance for snow removal from their private driveways.

## DEFINITIONS

1. "Winter season" means the span of time from the first snowfall each fall to the last snowfall of the following spring.

## SCOPE

This policy applies to County residents who are physically unable to remove snow from their private driveways.

## MANAGEMENT RESPONSIBILITIES

The Manager of Community and Protective Services is responsible for monitoring and evaluating this policy. The Supervisor of Parks, Recreation and Culture Services is responsible for the implementation of this policy.

**STANDARDS**

1. To be eligible for funding from this program, a resident must:
  - a. be the owner or renter of a residence in Parkland County where the driveway is being plowed,
  - b. be residing in a home that is their primary residence,
  - c. be eighteen (18) years of age or older,
  - d. be physically unable to remove snow from their driveway, as verified by a doctor's certificate, and
  - e. have no one residing in the home who is physically able to remove snow from the driveway.
2. Parkland County will provide funding to eligible residents for the purpose of hiring private contractors to remove snow from their private driveways, up to a maximum of \$300.00 per winter season per residence.
3. Applications must be submitted to the Supervisor of Parks, Recreation and Culture Services for approval.
4. An application must be received from the eligible resident clearly stating name, address and phone number. A doctor's certificate must accompany the application that clearly indicates that the resident is physically unable to clear snow from his/her driveway.
5. Eligible residents on the approved list will make arrangements with private contractors for snow removal service and then submit receipts for reimbursement. Reimbursement may take up to thirty (30) days after submission, and will be mailed to the applicant.
6. Proof of completed snow removal work must be provided by the resident prior to funds being distributed.
7. Funding may be limited because of budget constraints, and will be on a first come, first served basis.
8. Administration may approve an additional amount over and above the \$300.00 in unusual or emergency situations subject to budget availability.