

## **Checklist**

### **Basement Development**

A basement development permit is needed if developing bedrooms, bathrooms or if the renovations will involve changing any load bearing walls.

- Complete Building Permit Application Form
- Complete Floor Plan, including:
  - Dimensions of all rooms and their purpose (i.e: games room, bedroom, furnace room, laundry room, etc.).
  - Location and description of all fixed equipment (i.e: sinks, bathtubs, etc.).
  - Location of all smoke and carbon monoxide alarming.
  - Bedroom window size and how it opens including; size of the open area.