



Parkland County  
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Website:  
www.parklandcounty.com

E-mail Applications/Resumes to:  
employment@parklandcounty.com

Interested candidates are invited to forward their application/ resume, quoting the Competition Number by mail, fax or e-mail.

Parkland County has a Smoke-Free Workplace Policy in Effect.

Parkland County has a nepotism policy in effect which limits the consideration of employees' relatives for employment. Please contact Human Resources for further information on this policy (including the definition of a relative under this policy).

We thank all applicants for their interest; however only those selected for interviews will be contacted.

The personal information submitted pursuant to this advertisement is being collected under the authority of the Municipal Government Act and will be used for Parkland County employment opportunities only. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.

# Employment Bulletin

With a population of 30,089, Parkland County offers a range of municipal services and a vibrant mix of agricultural, residential, industrial and recreational opportunities. This unique rural area is situated on the west outskirts of Edmonton, stretching over 2438 sq. km. of picturesque landscapes. We are currently inviting applications for a:

## SUPERVISOR, BUDGET & FISCAL ANALYSIS

(Permanent, Full-time)

You are a self-motivated leader who will act as a resource and technical specialist advising on various financial planning projects, including the annual budget process, strategic and business planning, performance measurement, grant administration, capital financing, development of reports, forecasting and treasury management. You will demonstrate a high level of interpersonal skill and diplomacy, excellent oral and written communication skills, exceptional time management and a high degree of attention to detail and accuracy. Reporting to the Manager, Financial Services, you have experience in the areas of GAAP, municipal/public accounting, the Municipal Government Act, budgeting, planning and forecasting processes, with specifically:

### QUALIFICATIONS:

- Post-secondary education (Diploma/Degree) in Finance or Commerce.
- A CA, CMA or CGA designation or present enrollment in a senior level towards one of them.
- Progressively senior accounting experience including the supervision of staff.
- Proficiency with computers and Microsoft Office (expert knowledge of Excel is required). Basic programming and the ability to access and manipulate data from various financial and non-financial information systems. Must be adept in learning financial software.
- Equivalent combinations of education and experience may be considered.

<b>Competition Number:</b>	09-411NT
<b>Rate of Pay:</b>	\$85,247 – \$106,558 per annum (currently under review)
<b>Hours of Work:</b>	7 hours/day; 35 hours/week
<b>Competition Closing Date:</b>	Wednesday, December 16, 2009, at 4:30 p.m. however, this position will remain open until a suitable candidate is found.
<b>Benefits:</b>	Extensive benefits are offered including an option to join our Earned Days Off Program.

Further information concerning this position can be obtained by calling Tracy Kibblewhite, Manager, Financial Services at 780-968-8463.